

## New Contract Submission

### Invitation for Bids

PPRB OPSCR Rules and Regulations Section 3-202

Agency: Mississippi State Hospital

Contractor: Phoenix Technical Services, Inc.

Period of Performance: 5/21/2025 to 5/20/2030 (includes 1 year renewal option)

Spending Authority Requested: \$260,392.50 (includes 1 year renewal option)

Projected Contract Lifecycle and Budget

Contract Term	Start Date	End Date	Projected Budget
Initial 4 year term	5/21/2025	5/20/2029	\$208,314.00
1 year renewal	5/21/2029	5/20/2030	\$52,078.50

List the initial term and all renewal periods in the Contract Term column. For example, if you are submitting a three year contract with two optional one year renewals, you would list "Initial Term"; "Renewal Year 1"; "Renewal Year 2". List the anticipated start and end date of each period and the amount the Agency anticipates it will spend in each period. If the Contract is for more than 5 years, provide the Agency's authority to enter a contract for a term longer than allowed in Section 3-502(a) and any additional information in the Notes section below.

Contract Number: 8200080028

If multiple contracts were awarded for the same IFB, list them in the Other Associated Numbers in MAGIC section below. For each contract, you must complete pages 1, 9, 10, 11, and 14 (documents submitted in the Contract number in MAGIC only).

Solicitation RFx Number: 3160007141

Other Associated Numbers in MAGIC: \_\_\_\_\_

Notes (any comments or information you want to provide to OPSCR):

New Contract Submission  
Invitation for Bids

**Content of Invitation for Bids**

Sections 3-202.03.2, 3-202.05.1, 7-112, 7-113, and Appendix D

List the page number in the Invitation for Bids where the following information is stated:

- 1,6 bid submission requirements
- 1 time and date set for receipt of bids
- 1 address where bids are to be delivered
- 1,6 the manner in which bids are to be submitted
- 13 any forms required for bid submission
- 11 the purchase description
- 12 the delivery or performance schedule
- 11-13 the evaluation factors
- any inspection or acceptance requirements that are not included in the purchase description
- Att-B the contract terms and conditions
- 5 warranty, bonding, insurance, or other security requirements, if applicable

The IFB contains a Bid Form for bidder to insert bid price and sign? Yes ☒ No ☐

The IFB provides vendors notice of the Protest and Debriefing rights? Yes ☒ No ☐

List the page number in the IFB where the following required clauses are located:

- 6 Acknowledgement of Amendments
- 8 Applicable Law
- 9 Approval
- 3 Availability of Funds
- Att-C Certification of Independent Price Determination
- 10 Compliance with Laws
- 8 E-Payment
- 8 E-Verification
- 8, Att-E Paymode
- 1 Procurement Regulations
- Att-C Prospective Contractor's Representation Regarding Contingent Fees
- Att-C Representation Regarding Contingent Fees
- Att-C Representation Regarding Gratuities
- 9 Stop Work Order
- 9 Trade Secrets, Commercial and Finance Information
- 9 Transparency

New Contract Submission  
Invitation for Bids

**Public Notice**

Section 3-202.04 and 3-202.06

*Documentation which proves compliance with all regulations is required.*

Newspaper(s) Where Advertised: Rankin County News

First Ad Date: 1/22/2025

Second Ad Date: 1/29/2025

Date on Agency website: 1/22/2025

Date on Procurement Portal\*\*: 1/22/2025

Does the Newspaper Advertisement, Agency website, and the Procurement Portal contain:

- |   |   |                             |
|---|---|-----------------------------|
| • Response Due Date                       | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| • Name of Procurement Officer             | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| • Telephone Number of Procurement Officer | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| • Means of Obtaining the Solicitation     | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| • RFX Number                              | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |

Describe the date, manner, and content of any other method of publication used:

IFB furnished to all MAGIC vendors in the product category code: Yes ☒ No ☐

IFB furnished directly to the following potential Offerors (at least 3):

*\* The State of Mississippi may not be included as one of the three required potential Offerors.*

Phoenix Technical Services, Inc.

Universal Hospital Services, Inc.

ReMed Services

Medical Repair Services, Inc.

Sustainment Technologies, LLC

Date set for Receipt of Bids: 2/26/2025

*If that date is not at least 30 days following the first newspaper advertisement, a written determination by the Chief Procurement Officer is required. The determination should explain that a shorter advertising time was needed and how and why the shorter time was reasonable under the circumstances. The written determination should be uploaded in the Solicitation RFX in MAGIC. Per Section 3-202.04, under no circumstances may the submission deadline be less than 14 days after the IFB is issued.*

\*\* Throughout this document, any reference to the Procurement Portal refers to the Buying and Selling to Government in Mississippi website: [https://www.ms.gov/dfa/contract\\_bid\\_search/Home/Sell](https://www.ms.gov/dfa/contract_bid_search/Home/Sell). Use MAGIC to post your Solicitation, Amendments, and Notice of Intent to Award to this website. If you need assistance with posting to the Procurement Portal, contact the MMRS helpdesk at [mash@dfa.ms.gov](mailto:mash@dfa.ms.gov).

New Contract Submission  
Invitation for Bids

Amendments to the IFB	
Section 3-202.08	
<i>Documentation which proves compliance with all regulations is required. Provide as many copies of this form as necessary to report all Amendments</i>	
<input type="checkbox"/> There were no Amendments to the IFB	
Amendment #: <u>1</u>	
Date Posted to the Agency Website: <u>2/4/2025</u>	
Date Posted to the Procurement Portal: <u>2/4/2025</u>	
Date Sent to all Prospective Offerors: <u>2/4/2025</u>	
Signed Acknowledgment of Amendments Received from all Bidders? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Amendment #: _____	
Date Posted to the Agency Website: _____	
Date Posted to the Procurement Portal: _____	
Date Sent to all Prospective Offerors: _____	
Signed Acknowledgment of Amendments Received from all Bidders? Yes <input type="checkbox"/> No <input type="checkbox"/>	
Amendment #: _____	
Date Posted to the Agency Website: _____	
Date Posted to the Procurement Portal: _____	
Date Sent to all Prospective Offerors: _____	
Signed Acknowledgment of Amendments Received from all Bidders? Yes <input type="checkbox"/> No <input type="checkbox"/>	

If the bid submission deadline is less than 14 days following the posting of any amendment to the IFB, provide a brief memorandum explaining your compliance with the requirement in Section 3-202.08.3 that Amendments be posted within a reasonable time to allow Offerors to consider them in preparing their bids.

New Contract Submission  
Invitation for Bids

**Pre-Bid Requirements**

Sections 3-202.06.4.1, 3-202.07, and 3-202.08

Letters of Intent Required? Yes ☐ No ☒

Deadline to submit Letters of Intent: \_\_\_\_\_

*Deadline must be not less than seven business days after the date of the final newspaper advertisement.*

Letters of Intent received from the following Potential Bidders:

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Pre-Bid Conference Held? Yes ☐ No ☒

Date of Conference: \_\_\_\_\_

*Conference must be at least 14 days after IFB is issued.*

Location of Conference: \_\_\_\_\_

Amendment #: \_\_\_\_\_

*The IFB Amendment resulting from the conference must include public access to a full recording or a complete transcript of the conference and any Questions and Answers resulting from the conference.*

Representatives from the following Potential Bidders attended:

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Questions Due: \_\_\_\_\_ ☐ No Questions Submitted

Answers Posted: \_\_\_\_\_ Amendment #: \_\_\_\_\_

New Contract Submission  
Invitation for Bids

**Bid Receipt and Opening**  
Sections 3-202.09 through 3-202.12

Bids received from the following Bidders:

Phoenix Technical Services, Inc.

Date and Time of Bid Opening: 2/26/2025 3:00 PM

Location: 3550 Highway 468 West, Whitfield, MS 39193 Building 93

Where was Notice of the Public Bid Opening Provided: Rankin County News, MAGIC Portal, MSH Website

Were any Bids received after the submission deadline: Yes ☐ No ☒

Were any Bids received in a manner that was not compliant with the IFB submission requirements: Yes ☐ No ☒

If yes to either of the above questions, please state the Bidder's name, explain the Bidder's noncompliance with the submission deadline or other requirements, explain how the Agency addressed the issue, and provide the date and content of any communication with the Bidder:

List and explain any pre-opening modification or withdrawal of bids:

Describe any mistakes in bids and explain the Agency's compliance with Section 3-202.12:

New Contract Submission  
Invitation for Bids

**Bid Evaluation**

Sections 3-102.09, 3-102.10, 3-202.13, and 3-202.14

*Documentation which proves compliance with all regulations is required.*

Were all Bidders deemed Responsive? Yes ☒ No ☐

List Bidders deemed non-responsive and explanation for that determination:

Date Non-Responsive Bidders Notified: \_\_\_\_\_

Were all Bidders deemed Responsible? Yes ☒ No ☐

List Bidders deemed non-responsible and explanation for that determination:

Date Non-Responsible Bidders Notified: \_\_\_\_\_

Describe any low-tie bids and explain the Agency's compliance with Section 3-202.14:

**Notice of Intent to Award**

Sections 3-202.15 and 3-202.16

*Documentation which proves compliance with all regulations is required.*

Successful Bidder(s): Phoenix Technical Services, Inc.

Notice of Intent to Award

- Date Posted to Agency Website 2/27/2025
- Date posted to the Procurement Portal 2/27/2025
- Date sent to all Bidders: 2/27/2025

Offerors Notified of their Debriefing and Protest Rights: Yes ☒ No ☐

Contract awarded to the lowest priced responsive and responsible Bidder? Yes ☒ No ☐

New Contract Submission  
Invitation for Bids

**Debriefings**

Sections 7-113

*Provide as many copies of this form as necessary to report all Debriefings*

Deadline to Request Debriefing: \_\_\_\_\_ Number Requested: \_\_\_\_\_

Debriefed Vendor: \_\_\_\_\_ Date of Debriefing: \_\_\_\_\_

Debriefed Vendor: \_\_\_\_\_ Date of Debriefing: \_\_\_\_\_

Debriefed Vendor: \_\_\_\_\_ Date of Debriefing: \_\_\_\_\_

**Protests**

Sections 7-112

*Provide as many copies of this form as necessary to report all Protests*

Deadline to File a Protest: \_\_\_\_\_ Number Filed: \_\_\_\_\_

Protesting Vendor: \_\_\_\_\_ Protest to: Agency ☐ PPRB ☐

Date Filed: \_\_\_\_\_ Date of Agency Decision: \_\_\_\_\_

Date Appealed: \_\_\_\_\_ Date of PPRB Order: \_\_\_\_\_

The Protest was resolved in favor of the: Agency ☐ Vendor ☐ Mutual Agreement ☐

Protesting Vendor: \_\_\_\_\_ Protest to: Agency ☐ PPRB ☐

Date Filed: \_\_\_\_\_ Date of Agency Decision: \_\_\_\_\_

Date Appealed: \_\_\_\_\_ Date of PPRB Order: \_\_\_\_\_

The Protest was resolved in favor of the: Agency ☐ Vendor ☐ Mutual Agreement ☐

Protesting Vendor: \_\_\_\_\_ Protest to: Agency ☐ PPRB ☐

Date Filed: \_\_\_\_\_ Date of Agency Decision: \_\_\_\_\_

Date Appealed: \_\_\_\_\_ Date of PPRB Order: \_\_\_\_\_

The Protest was resolved in favor of the: Agency ☐ Vendor ☐ Mutual Agreement ☐



New Contract Submission  
Invitation for Bids

**Contract**

Sections 3-102.07, 3-501, 3-502, and Appendix C

Provide the contract page number for the following contract requirements:

- Att-A the service to be performed
- Att-A when the service is to be performed
- Att-A how frequently the service is to be performed
- Att-A where the service is to be performed
- Att-A how much the service will cost
- Att-A why the service is necessary

The Contract is for a Definite Quantity ☐ Indefinite Quantity ☒

Describe the Contract Pricing Structure:

Fixed and firm pricing

Explain any discrepancies between the Pricing Structure in the IFB and the Contract:

Is a Price Adjustment allowed? Yes ☒ No ☐ If so, please explain.

*If yes, the Price Adjustment clause and an explanation of the Price Adjustment must be included in the contract.*

Based on the CPI Index

**Multi-Term Contracts**

- The original contract term spans more than one State Fiscal Year? Yes ☒ No ☐
- The contract contains renewal periods that, if exercised, would cause the contract to span more than one State Fiscal Year? Yes ☒ No ☐
- If yes to either of the above, did the IFB state or indicate that the awarded contract would span more than one State Fiscal Year? Yes ☒ No ☐

If you responded Yes to any of the above, list the page number where the contract states:

- Att-B the amount of services required for the proposed contract period
- Att-B a unit price provided for each service
- Att-A the unit price shall remain the same throughout the contract
- 2 Availability of Funds clause
- 4, 10 how the multi-term contract award will be determined

New Contract Submission  
Invitation for Bids

Is the scope of work in the contract consistent with the IFB? Yes ☒ No ☐  
Explain any differences between the IFB scope and the contract scope:

Contract Term (Period of Performance) including renewals, as stated in the:

IFB: 5/21/2025 - 5/20/2030

Contract: 5/21/2025 - 5/20/2030

Explain any deviation between the IFB and the Contract:

List the page number in the Contract where the following required clauses are located:

- 2 Applicable Law
- 5 Approval
- 2 Availability of Funds
- 3 Compliance with Laws
- 4 E-Payment
- 4 E-Verification
- 5 Paymode
- 2 Procurement Regulations
- 5 Stop Work Order
- 4 Termination for Convenience
- 4 Termination for Default
- 4 Termination upon Bankruptcy
- 2 Representation Regarding Contingent Fees
- 2 Representation Regarding Gratuities
- 3 Trade Secrets, Commercial and Finance Information
- 3 Transparency

*Agencies are encouraged to review the optional clauses in Appendix D of the PPRB OPSCR Rules and Regulations to determine if including any such clauses in their contract would be in the Agency's best interests.*

New Contract Submission  
Invitation for Bids

Contract Approval Sections 3-102.08, 7-105, 7-107, and 7-114	
Date Submitted to OPSCR: <u>3/12/2025</u>	
Requested PPRB Meeting Date: <u>5/7/2025</u>	
Contract Effective Date*: <u>5/21/2025</u> <small>*The Contract Effective Date cannot be prior to the PPRB Meeting Date.</small>	
The contract requires regulatory board approval (other than PPRB): Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Board: _____ Expected Board Meeting Date: _____ <i>A copy of the Minutes showing the Regulatory Board approved the contract is required before final approval.</i>	
Will the Contractor use State Property? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> <i>If so, submit letter to the Bond Commission as required by Section 7-114.</i>	
Contractor is qualified to do business in the State per Miss. Code §79-4-15.01? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> <i>Provide documentation of registration and good standing with the Mississippi Secretary of State.</i>	
Insurance Requirements in IFB (type of Insurance <u>and</u> amount): General Liability \$ <u>1,000,000.00</u> Workers' Compensation \$ <u>Statutory Minimum</u> _____ _____ _____	
Is the State or Agency required to be an Additional Insured? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Contract Clause with Insurance Requirements: <u>Attachment A</u> <i>The Insurance requirements in the IFB must be contained in the contract.</i> <i>A current Certificate of Insurance reflecting the required coverage must be submitted to OPSCR.</i>	
What is the funding source for this contract? <u>100</u> % State General Funds ____ % Federal Funds ____ % Grant Funds (describe Grant): _____ ____ % Other (describe): _____	
Are these services currently being provided to the Agency? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, who is currently providing the services? <u>Phoenix Technicial Services, Inc.</u>	
Agency Representative for PPRB Meeting: <u>Sandy Jordan</u> The Agency Representative will attend: In Person <input checked="" type="checkbox"/> Remote <input type="checkbox"/> <small>*The option to attend remotely is <u>not</u> available to Agencies located in Hinds, Rankin, or Madison counties.</small>	

New Contract Submission  
Invitation for Bids

**Confidential Data**  
Section 3-202.11.3

Offerors who submitted written requests for nondisclosure of trade secrets/proprietary data:

Offerors who requested protective orders in Chancery Court and Docket Number:

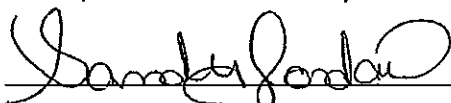
Responsible Agency Official: Sandy Jordan

Title: Warehouse Associate Team Lead

Telephone Number: 601-351-8057

Email Address: Sandy.Jordan@msh.ms.gov

By signing below, I certify that all information provided herein and/or uploaded to MAGIC is true, correct, and complete to the best of my knowledge.

Signature: 

Date: 3/12/2025

OPSCR USE ONLY

Primary Analyst: \_\_\_\_\_ Signature: \_\_\_\_\_

Secondary Analyst: \_\_\_\_\_ Signature: \_\_\_\_\_

NOTES:

New Contract Submission  
Invitation for Bids

Check if Uploaded	Documents to Upload in MAGIC (preferably as individual PDFs labelled as indicated below)	Location in MAGIC	Publicly Available
✓	Proof of Public Notice <ul style="list-style-type: none"> <li>Newspaper Advertisement Affidavit</li> <li>Solicitation Posting on Procurement Portal (with date)</li> <li>Solicitation Posting on Agency Website (with date)</li> <li>Solicitation sent directly to any potential Offerors</li> <li>Any other method(s) of publication</li> </ul>	Solicitation RFx	-
✓	Full Invitation for Bids	Solicitation RFx	Yes
✓	All IFB Amendments	Solicitation RFx	Yes
✓	Proof of Distribution of All Amendments: <ul style="list-style-type: none"> <li>Posting on Procurement Portal (with date)</li> <li>Posting on Agency Website (with date)</li> <li>Sent directly to potential Bidders</li> </ul>	Solicitation RFx	-
	All Letters of Intent (if applicable)	Solicitation RFx	-
✓	Bid Receipt <i>Showing the date and time each bid was received.</i>	Solicitation RFx	-
✓	Bid Opening <i>List of attendees and bid prices.</i>	Solicitation RFx	-
✓	Acknowledgement of All Amendments (All Bidders)	Solicitation RFx	-
✓	Complete copy of <u>all</u> Bids Received	Solicitation RFx	-
✓	Evaluation Documents (any which are applicable): <ul style="list-style-type: none"> <li>Determination of Responsive and/or Responsible</li> <li>Reference Score Sheets</li> <li>Determination of Lowest Pricing</li> </ul>	Solicitation RFx	-
✓	All Communication with Bidders/Potential Bidders	Solicitation RFx	-
✓	Notice of Intent to Award	Solicitation RFx	Yes
✓	Proof of Distribution of the Notice of Intent to Award: <ul style="list-style-type: none"> <li>Correspondence to All Bidders (and dates)</li> <li>Posting on Procurement Portal (and date)</li> <li>Posting on Agency Website (and date)</li> </ul>	Solicitation RFx	-

New Contract Submission  
Invitation for Bids

Check if Uploaded	Documents to Upload in MAGIC (preferably as individual PDFs labelled as indicated below)	Location in MAGIC	Publicly Available
	<b>Debriefing</b> <ul style="list-style-type: none"> <li>All Debriefing Requests</li> <li>A Summary of each Debriefing Conducted</li> <li>Debriefing Memorandum to PPRB</li> </ul>	Solicitation RFx	-
	<b>Protest</b> <ul style="list-style-type: none"> <li>All Protests Filed with Agency</li> <li>The Agency Resolution to any Protests</li> <li>All Protests Filed with or Appealed to PPRB</li> <li>PPRB's Order or Resolution to the Protest</li> <li>Protest Memorandum to PPRB</li> </ul>	Solicitation RFx	-
	<b>Public Records</b> <ul style="list-style-type: none"> <li>All Public Records Requests related to the Procurement</li> <li>List of documents produced in response to the request</li> <li>Motions for protective orders/other relevant court filings</li> </ul>	Solicitation RFx	-
	Any Documentation Relevant to the Procurement Process	Solicitation RFx	-
✓	Unexecuted Contract	Contract	-
✓	All Contract Attachments, Appendices, or Exhibits	Contract	-
✓	Complete Submission Checklist (this document)	Contract	-
✓	Contractor's Current Registration with the Secretary of State	Contract	-
✓	Current Certificate of Insurance/Performance Bond, if required	Contract	-
	Proof of Regulatory Board Approval (if applicable)	Contract	-

Following approval by the PPRB, the following documents are required to be made publicly available on [www.transparency.mississippi.gov](http://www.transparency.mississippi.gov). It is the sole responsibility of the Agency to ensure compliance with Sections 3-202.16, 3-204.05, and 7-116 of the PPRB OPSCR Rules and Regulations, the Mississippi Public Records Act of 1983 (Miss. Code Ann. § 25-61-1 *et seq.*), Miss. Code Ann. § 79-23-1, and the Mississippi Accountability and Transparency Act of 2008 (Miss. Code Ann. § 27-104-151 *et seq.*).

- The fully executed contract;
- All contract attachments, appendices, or exhibits; and
- The Public Notice of Contract Award.

# **BID DOCUMENTS**

- (3) years of historical information.
- 6.17 Place of Performance. Contractor shall perform equipment maintenance services on the MSH main campus located at 3550 Hwy 468 West, Whitfield, MS 39193. Contractor shall complete repair services at their own place of business and if approved by MSH, at a designated MSH location.
- 6.18 Period of Performance. Contractor shall be required to perform the specified services from approximately May 21, 2025 to May 20, 2030 including the one year optional renewal.

**Section – III**  
**Procurement Schedule/Execution Page – MSH Bid File: 02.26.2025.489**  
**MEDICAL EQUIPMENT MAINTENANCE SERVICES**  
**Note: See Attachment - F For Detailed Equipment Listing**

Base Monthly Scheduled Preventative Maintenance \$ 3118.00  
 Per Month (60 Months)

OTHER RATES: For Routine Repairs Outside Scheduled PM

**Requirements**

RATE	Estimated Hours	Biomedical Hourly Rate
STANDARD RATE	400 Hours	\$ 150.00
OVERTIME RATE	32 Hours	\$ 225.00
WEEKEND/HOLIDAY	20 Hours	\$ 300.00

BIDS WILL BE OPENED: 3:00 P.M. Wednesday, February 26, 2025, at Building 93, Mississippi State Hospital.

I certify that I am authorized to enter into a binding contract, if this bid is accepted. By signing below, the undersigned agrees to all terms and conditions of the Invitation For Bid, including attachments and exhibits, in whole and with exception of those amendments as acknowledged in writing to bidder and signed by a duly authorized agent of MSH.

**ACKNOWLEDGEMENT OF AMENDMENTS:**

Bidders shall acknowledge the receipt of amendments by placing an "X" by each amendment number received – Amendment No. 1 (X) Amendment No. 2 ( ) Amendment No. 3 ( ) Amendment No. 4 ( )

Vendor's Quotation No. \_\_\_\_\_ Date 2-11-25

Name Of Company Phoenix Technical Services, Inc. Telephone 601-932-3222

Address P O Box 98163

City/State/Zip Code Jackson MS 39298

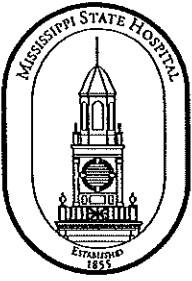
By Debra Allen Title Secretary-Treasurer  
 (Signature)



We submit the above prices on behalf of Phoenix Technical Services, Inc. (Vendor) and agree to provide services within 30 days from receipt of order or notice to proceed. Unless notified to the contrary, this offer is good for 90 days from the date of the bid opening. In submitting the above bid, it is expressly agreed that upon proper acceptance of any or all items by the Mississippi State Hospital, a contract shall hereby be created only after a written purchase order or contract award notice is mailed or otherwise furnished to the successful bidder within the time of acceptance specified above without further action by either party. The contract shall not be assignable by the vendor in whole or in part without the written consent of Mississippi State Hospital.

H.L. Lockhart

Purchasing Chief



# MISSISSIPPI STATE HOSPITAL

P.O. BOX 157-A, WHITFIELD, MS 39193

(601) 351-8000

WWW.MSH.STATE.MS.US

James G. Chastain, FAACHE  
Director

Amendment No. 1 to IFB: 02.26.2025.489 (MEDICAL EQUIPMENT MAINTENANCE SERVICES)

RFX: 3160007141

February 4, 2025

All Prospective Offerors:

Reference is made to our invitation for bid (IFB), 02.26.2025.489 for medical equipment maintenance services, dated January 14, 2025. This letter will acknowledge that the IFB is modified and superseded by the following change in terms, conditions and specifications:

1. Change: The IFB document is replaced in its entirety and replaced with the revised document attached hereto.

In the event that any provision of this first amendment conflicts in whole or in part with any of the terms, conditions, or specifications of the invitation for bid, the provisions of this first amendment will control. The effective date of this amendment is February 4, 2025.

All other terms, conditions, and specifications of this solicitation remain unchanged.

Proposal Opening Date and Time: February 26, 2025 at 3:00 P.M. CST

Issued By: H.L. Lockhart/Purchasing Chief – (601) 351-8056

Acknowledgment

This amendment must be signed and returned with your bid, or otherwise acknowledged prior to the opening date and time shown above. If you have already submitted your bid and need to make corrections, submit a corrected bid with this amendment prior to the opening date and time shown above.

Phoenix Technical Services, Inc  
Company Name

Debra Allen  
Signature

Secretary - Treasurer  
Title

2-11-25  
Date

A FACILITY OF THE MISSISSIPPI DEPARTMENT OF MENTAL HEALTH

ACCREDITED BY THE JOINT COMMISSION ON ACCREDITATION OF HEALTHCARE ORGANIZATIONS

NOTE: IT IS MANDATORY THAT THIS PAGE BE SIGNED AND RETURNED WITH BID

ATTACHMENT - D

**PROPOSAL ACKNOWLEDGEMENT AND AUTHORIZATION FORM**  
**FOR PROPOSED AGREEMENT ON MSH WASTE MANAGEMENT SERVICES**

1. The undersigned hereby acknowledges that he/she has read and understands the specifications, requirements, and proposed agreement regarding medical equipment maintenance services issued by Mississippi State Hospital (MSH). He/she further acknowledges that the bidder's proposed services fully meet or exceed those as specified in Mississippi State Hospital Invitation for Bid (IFB) for medical equipment maintenance services dated January 14, 2025. Additionally, the bidder agrees that all of its bid documents and responses to the aforementioned Invitation for Bid will, at the option of MSH, become a legally binding and essential portion of the final contract between the bidder and MSH.
2. The undersigned hereby agrees that all information contained in this Invitation for Bid is "Confidential and Proprietary Information," and agrees that it will not permit the duplication, use or disclosure of any such Confidential and Proprietary Information to any person (other than its own employees who must have such information for the performance of obligations thereunder by legal means), without authorization in writing by an authorized Officer of MSH.
3. By signing below, the undersigned acknowledges that he/she is a duly authorized agent of the company listed below and, as such, agrees to all above terms and conditions of the IFB for medical equipment maintenance services in whole, with exception of those amendments as acknowledged in writing to offeror and signed by a duly authorized agent of MSH.

Company Name: Phoenix Technical Services, Inc

Name of Authorized Agent (Printed): Debra Allen

Signature of Authorized Agent: Debra Allen

Date: 2-11-25

NOTE: IT IS MANDATORY THAT THIS FORM BE SIGNED AND RETURNED WITH BID

ATTACHMENT - C

CERTIFICATIONS AND ASSURANCES

I/We make the following certifications and assurances as a required element of the offer to which it is attached, understanding that the truthfulness of the facts affirmed here and the continued compliance with these requirements are conditions precedent to the award or continuation of the related contract(s):

1. Representation Regarding Contingent Fees. By responding to the solicitation the offeror represents that it has not retained any person or agency on a percentage, commission, or other contingent arrangement to secure this contract. If the offeror cannot make such a representation, a full and complete explanation shall be submitted in writing with the offeror's response.
2. Representation Regarding Gratuities. The Offeror represents that it has not, is not, and will not offer, give, or agree to give any employee or former employee of MSH a gratuity or offer of employment in connection with any approval, disapproval, recommendation, development, or any other action or decision related to the solicitation and resulting contract. Offeror further represents that no employee or former employee of MSH has or is soliciting, demanding, accepting, or agreeing to accept a gratuity or offer of employment for the reasons previously stated; any such action by an employee or former employee in the future, if any, will be rejected by Offeror. Offeror further represents that it is in compliance with the Mississippi Ethics in Government Laws, codified at Mississippi Code Annotated 25-4-101 through 25-4-121, and has not solicited any employee or former employee to act in violation of said law.
3. Certification of Independent Price Determination. By submitting a proposal the offeror certifies that the prices submitted in response to the solicitation have been arrived at independently and without any consultation, communication, or agreement with any other offeror or competitor for the purpose of restricting competition.
4. Certification of Non-Debarment. By submitting a proposal, the offeror certifies that it is not currently debarred from submitting proposals for contracts issued by an political subdivision or agency of Mississippi and that it is not an agent of a person or entity that is currently debarred from submitting proposals for contracts issued by any political subdivision or agency of the State of Mississippi.

Debra Allen  
Signature of Bidder

Secretary - Treasurer  
Title

2-11-25  
Date

## REFERENCE PAGE – ATTACHMENT: A

COMPANY NAME	CONTACT PERSON	TELEPHONE	ADDRESS	DATE OF LAST SERVICE/SALE
Lackey Memorial Hospital	Deidra Upton	601-469-4151	330 N. Broad St. Forest, MS 39074	1/24/2025
Tyler Holmes Memorial Hospital	Stan Rogers	662-230-1666	409 Tyler Holmes Dr. Winona, MS 38967	1/08/2025
North Miss. State Hospital	Matt Davis	662-456-0409	1937 Briar Ridge Road Tupelo, MS 38804	2/03/2025

NOTE: ALL REFERENCES WILL BE CONTACTED AND THEY MUST REPORT THE BIDDER TO BE OF GOOD REPUTATION IN PROVIDING SERVICES THE SAME AS THOSE REQUESTED IN THIS IFB.

### YEARS IN BUSINESS

Indicate the length of time you have been in business providing the services requested in this invitation for bid: 30  
 Years and 1 Months

NOTE: REFERENCES WILL BE ASKED TO PROVIDE A PASS/FAIL REPUTATION RATING FOR THE BIDDER. AT LEAST TWO OF THE REFERENCES MUST REPORT THE VENDOR TO HAVE A PASS REPUTATION RATING IN ORDER FOR THE VENDOR TO BE CONSIDERED FOR BID AWARD.

## ATTACHMENT - E

### MISSISSIPPI DEPARTMENT OF FINANCE AND ADMINISTRATION ADMINISTRATIVE RULE FOR MANDATORY ELECTRONIC PAYMENT OF VENDORS AND ELECTRONIC INVOICING BY VENDORS

Vendor Name ("Vendor"): Phoenix Technical Services, Inc

Vendor has received a copy of the "Mississippi Department of Finance and Administration Administrative Rule on Mandatory Electronic Payment of Vendors."

Vendor understands that MSH is an agency of the State of Mississippi, and as such, its payments are processed by the Mississippi Department of Finance and Administration ("DFA").

Vendor agrees to one of the following:

- a) Within 60 days, enroll in the State of Mississippi E-Payment vehicle, currently Paymode™, for the receipt of payment from the State of Mississippi.
- b) Obtain an exemption from DFA before providing any good or services which may be billable to MSH.

Vendor understands that payment will not be received from the MSH until enrollment in Paymode™ is complete, or an exemption is granted by DFA.

Debra Allen  
Signature

Debra Allen  
Printed Name

Secretary-Treasurer  
Title

2-11-25  
Date



# Michael Watson

## SECRETARY OF STATE

This is not an official certificate of good standing.

### Name History

**Name**  
PHOENIX TECHNICAL SERVICES, INC.

**Name Type**  
Legal

### Business Information

**Business Type:** Profit Corporation  
**Business ID:** 614474  
**Status:** Good Standing  
**Effective Date:** 01/19/1995  
**State of Incorporation:** Mississippi  
**Principal Office Address:** 114 E. Business Park, Ste G, 114 E. Business Park, Ste G  
Brandon, MS 39042

### Registered Agent

**Name**  
DEBRA B ALLEN  
114 E. Business Park, Ste G  
Brandon, MS 39042

### Officers & Directors

Name	Title
E Michael Marks 120 N Congress St #730 Jackson, MS 39201	Incorporator
John S Barron 120 N Congress St #730 Jackson, MS 39201	Incorporator
Terry Lane Smith 108 Deletha Lane	Director, President

3/6/25, 12:50 PM

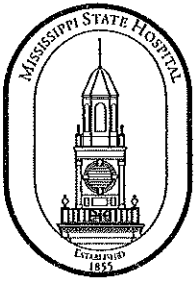
Brandon, MS 39042

Debra B. Allen  
114 E. Business Park, Ste G  
Brandon, MS 39042

Director, Secretary, Treasurer

about:blank





# MISSISSIPPI STATE HOSPITAL

P.O. BOX 157-A, WHITFIELD, MS 39193

(601) 351-8000

WWW.MSH.STATE.MS.US

James G. Chastain, FACHE  
Director

## Memo

To: Mississippi Office of Personal Services Contract Review

From: H.L. Lockhart/Purchasing Chief *HL*

Date: March 7, 2025

RE: AWARD RECONSIDERATION CERTIFICATION/POST AWARD DEBRIEFING CERTIFICATION

This is to certify that all prospective offerors for Mississippi State Hospital invitation for bid 02.26.2025.489/RFX 3160007141, have been provided with adequate time to request reconsideration of award and no request or potential request is known. This is also to certify that all prospective offerors for Mississippi State Hospital invitation for bid 02.26.2025.489/RFX 3160007141, have been provided with notice of their rights to request a post award debriefing and no such request has been received and/or is known.

Signature: *H.L. Lockhart*

Date: *3/7/2025*

A FACILITY OF THE MISSISSIPPI DEPARTMENT OF MENTAL HEALTH

ACCREDITED BY THE JOINT COMMISSION ON ACCREDITATION OF HEALTHCARE ORGANIZATIONS

# AFFIDAVIT

## PROOF OF PUBLICATION

RANKIN COUNTY NEWS • P.O. BOX 107 • BRANDON, MS 39043

STATE OF MISSISSIPPI  
COUNTY OF RANKIN

THIS 29TH DAY OF JANUARY, 2025, personally came Marcus Bowers, publisher of the Rankin County News,

a weekly newspaper printed and published in the City of Brandon, in the County of Rankin and State aforesaid, before me the undersigned officer in and for said County and State, who being duly sworn, deposes and says that said newspaper has been published for more than 12 months prior to the first publication of the attached notice and is qualified under Chapter 13-3-31, Laws of Mississippi, 1936, and laws supplementary and amendatory thereto, and that a certain

**NOTICE TO OFFERORS**  
Invitation For Bids will be received by Mr. H.L. Lockhart, Purchasing Chief, Mississippi State Hospital, Building 93, P.O. Box 157-A, 3550 Hwy 468 West, Whitfield, MS 39193, up to and not later than 3:00 P.M. Wednesday, February 26, 2025, for the following goods and/or services with a projected contract start date of May 21, 2025.  
**MSH BID FILE: 02.26.2025.489**  
**(MEDICAL EQUIPMENT MAINTENANCE SERVICES)**  
**RFX 3160007141**  
At which time they will be opened. Contract/IFB documents and/or information may be obtained from:  
H.L. Lockhart/Purchasing Chief  
P.O. Box 157-A/3550 Hwy 468 West  
Whitfield, MS 39193  
Telephone: (601) 351-8056  
Fax: (601) 351-8034  
E-Mail: Lockhart@ms.h.state.ms.us  
Mississippi State Hospital reserves the right to waive minor informalities and to reject any and all bids. Mississippi State Hospital also reserves the right to amend specifications or change the opening date upon reasonable notice to all who are known to have examined or requested a copy of the specifications from the designated authority.  
Sincerely,  
H.L. Lockhart  
H.L. Lockhart  
Purchasing Chief  
January 22, 29, 2025  
#92

### NOTICE TO OFFERORS

#### MEDICAL EQUIPMENT MAINTENANCE SERVICES

a copy of which is hereto attached, was published in said newspaper Two (2) consecutive weeks, as follows, to-wit:

Vol 177 No. 29 on the 22nd day of January, 2025

Vol 177 No. 30 on the 29th day of January, 2025

*Marcus Bowers*

MARCUS BOWERS, Publisher

Sworn to and subscribed before me by the aforementioned Marcus Bowers this 29th day of January, 2025

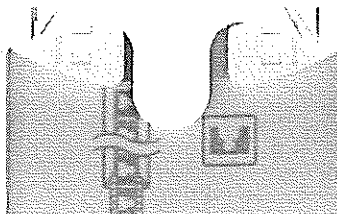
*Frances Conger*, Notary Public  
FRANCES CONGER  
My Commission Expires: January 25, 2026

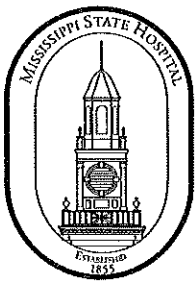
PRINTER'S FEE: (12 cents per word for first insertion and 10 cents per word for each subsequent insertion)

169 words at .22 per word..... \$37.18

Proof of Publication (2) ..... 6.00

**TOTAL** ..... **\$43.18**





# MISSISSIPPI STATE HOSPITAL

P.O. BOX 157-A, WHITFIELD, MS 39193

(601) 351-8000

WWW.MSH.STATE.MS.US

*James G. Chastain, FACHE*  
*Director*

To: Ms. Debra Allen/Secretary-Treasurer

From: H.L. Lockhart/Procurement Coordinator *HL*

Date: February 27, 2025

RE: **NOTICE OF INTENT TO AWARD**

Please consider this notice that the Mississippi State Hospital, after careful review, intends to award a contract to provide professional medical equipment maintenance services, as required by Invitation for Bid 02.26.2025.489 (RFX 3160007141), to Phoenix Technical Services, Inc. based on Phoenix Technical Services submitting the only bid. For reference, a copy of the sole bid is attached. Please be aware under Mississippi Public Procurement Review Board Office of Personal Services Contract Review Procurement Rules and Regulations, unsuccessful bidders may request reconsideration of MSH's intent to award a contract in accordance with Section 5.6..3 in the Office of Personal Service Contract Review Rules and Regulations.

Any Offeror may also submit a written request for debriefing to [Lockhhl@msh.ms.gov](mailto:Lockhhl@msh.ms.gov) at any time prior to 3:00 p.m. CST, March 6, 2025. Any request shall list the names and titles of all individuals who will attend the debriefing on behalf of the offeror and all questions or issues the offeror wishes to discuss at the debriefing.

Upon completion of the reconsideration period or resolution of any requests for reconsiderations filed, a contract will be issued to **Phoenix Technical Services, Inc.**, contingent upon completion of successful negotiation of terms and conditions of the solicitation referenced above.

Bidders shall also note that a copy of the complete procurement file is available for viewing on the MSH web-site at [msh.ms.gov](http://msh.ms.gov).

If you have any questions, you may contact me at (601) 351-8056 or by e-mail at [lockhhl@msh.ms.gov](mailto:lockhhl@msh.ms.gov).

February 26, 2025 @ 3:00 P.M.

This is to certify that the above is an accurate and complete tabulation of bids received and opened on the date and at the time shown above.

Signature: H. J. Schmitt

Date: 2/26/2025

# MSH BID OPENING ATTENDANCE LOG

MSH BID FILE NO: 02.26.2025.489

LOCATION: 930W

DATE: 2/26/2025

[illegible]

# MSH MATERIEL MANAGEMENT BID TABULATION/RECORD

BID NO. 02. 24. 2025. 489 DATE 2/24/25 TIME 3:00 PM LOCATION 93CW

BIDS MAILED 5 BIDS REC'D 1 BIDS REJECTED NA

WITNESSES				
NAME		TITLE		
<u>H.L. Lockhart</u>		<u>Purchasing Chief</u>		
<u>Shantae Ransom</u>		<u>Warehouse Team Lead</u>		
BIDS RECEIVED				
VENDOR	DATE	TIME	BID \$	COMMENTS
<u>Phoenix Technical</u>	<u>2/25/24</u>	<u>1:10 PM</u>		<u>OK</u>
BID(S) ACCEPTED				
VENDOR	BID AMOUNT		JUSTIFICATION	
<u>Phoenix Technical</u>			<u>Only Bidder</u>	

This is to certify that the above is an accurate and complete tabulation of bids received and opened on the date and at the time shown above.

H.L. Lockhart  
Signature

Purchasing Chief  
Title

2-24-2025  
Date

**VENDOR MAILING LIST: BID FILE – 02.26.2025.489 (RFX – 3160007141)**

**MEDICAL EQUIPMENT MAINTENANCE SERVICES**

<b>VENDOR</b>	<b>ADDRESS</b>	<b>TELEPHONE</b>	<b>DATE MAILED</b>	<b>RESPONDED</b>
Sustainment Technologies, LLC	1733 Briar Crest Drive, Suite 101, Byran TX 77802	979-764-2080	1/22/2025	No
Medical Repair Services, Inc.	8935 Carroll Wood Lane E., Cordova TN 38016	901-377-9999	1/22/2025	No
ReMed Services	3424 Oakton St., Unit 102, Skokie, IL 60076	847-440-2600	1/22/2025	No
Universal Hospital Services, Inc.	6425 W 78 <sup>th</sup> St., Suite 300, Minneapolis, MN 55439	610-382-4712	1/22/2025	No
Phoenix Technical Services, Inc.	P.O. Box 98163, Jackson, MS 39298	601-932-3222	1/22/2025	Yes

# **MSH PERSONAL SERVICES AGREEMENT**





## AGREEMENT BETWEEN MISSISSIPPI STATE HOSPITAL of

*Whitfield Mississippi (MSH) and Phoenix Technical Services, Inc.*

This agreement is entered into by Mississippi State Hospital, hereafter called "Hospital" or "Agency" whose address is Post Office Box 157-A, 3550 Highway 468 West, Whitfield, Mississippi and Phoenix Technical Services, Inc., hereinafter called "Independent Contractor" or "Contractor" for the provision of services as set out herein. The term "Hospital" includes Whitfield Medical Surgical Hospital, Jaquith Nursing Home, Oak Circle Center, and other programs and divisions of Mississippi State Hospital

NOW THEREFORE, the parties agree to the terms and conditions herein.

### 1. INDEPENDENT CONTRACTOR

Neither Independent Contractor nor its employees shall, under any circumstances, be considered servants or agents of the Hospital or any of its subordinate programs and Hospital or any of its subordinate programs shall be at no time legally responsible for any negligence or other wrongdoing by the Independent Contractor or its servants, or agents. Hospital agrees to compensate as outlined in Attachment - A, which is attached hereto and made a part of as if fully copied herein. These funds shall be paid directly to the Independent Contractor by Hospital. Hospital or any of its subordinate programs shall not withhold from the Independent Contractor payments for any federal or state unemployment taxes, federal or state income taxes, Federal Insurance Contributions Act (FICA) withholdings, or any other amounts for benefits to Independent Contractor. Further, Hospital or its subordinate programs shall not provide to Independent Contractor any insurance coverage or other benefits including Workers Compensation, normally provided by the state for its employees.

### 2. SCOPE OF WORK

Independent Contractor agrees to provide services to the Hospital as described, and under the conditions, as set out in Attachment - A which is attached hereto and made a part of as if fully copied herein.

### 3. PERIOD OF AGREEMENT

Performance of the services will begin on or about 5/21/2025 and will end on or about 5/20/2029. The contract may be renewed for one additional year based on the needs of the hospital, availability of funds, approval of the Mississippi Board of Mental Health, and approval of the Mississippi Public

Procurement Review Board.

4. COMPENSATION

Hospital agrees to compensate Independent Contractor at a rate for services described in Attachment

-A. The total contract amount will not exceed \$208,314.00.

5. RESERVATION OF RIGHT

Any and all forms, reports, designs, and other materials prepared by Independent Contractor for Hospital shall be used by Hospital only for its own internal operations. Hospital retains all rights and interest in said reports.

6. APPLICABLE LAW

The contract shall be governed by and construed in accordance with the laws of the State of Mississippi, excluding its conflicts of laws provisions, and any litigation with respect thereto shall be brought in the courts of Mississippi.

7. AVAILABILITY OF FUNDS

It is expressly understood and agreed that the obligation of Hospital to proceed under this agreement is conditioned upon the appropriation of funds by the Mississippi State Legislature and the receipt the appropriated funds. If the funds anticipated for the continuing time fulfillment of the agreement are, at any time, not forthcoming or insufficient, regardless of the source of funding, Hospital shall have the right upon 10 business days written notice to Contractor, to terminate this agreement without damage, penalty, cost or expense to the Hospital of any kind whatsoever. The effective date of termination shall be as specified in the notice of termination.

8. REPRESENTATION REGARDING CONTINGENT FEES

The Independent Contractor represents that it has not retained a person to solicit or secure a State contract upon an agreement or understanding for a commission, percentage, brokerage, or contingent fee, except as disclosed in the contractor's bid or proposal.

9. REPRESENTATION REGARDING GRATUITIES

Contractor represents that it has not, is not, and will not offer, give, or agree to give any employee or former employee of Hospital a gratuity or offer of employment in connection with any approval, disapproval, recommendation, development, or any other action or decision related to the solicitation and resulting contract. Contractor further represents that no employee or former employee of Hospital has or is soliciting, demanding, accepting, or agreeing to accept a gratuity or offer of employment for the reasons previously stated; any such action by an employee or former employee in the future, if any, will be rejected by contractor. Contractor further represents that it is in compliance with the Mississippi Ethics in Government laws, codified at Mississippi Code Annotated §§ 25-4-101 through 25-4-121, and has not solicited any employee or former employee to act in violation of said law.

10. PROCUREMENT REGULATIONS

This contract shall be governed by the applicable provisions of the Public Procurement Review Board Office of Personal Service Contract Review Rules and Regulations, a copy of which is available on the Mississippi Department of Finance and Administration's website ([www.dfa.ms.gov](http://www.dfa.ms.gov)). Any bidder or offeror responding to a solicitation for personal and professional services and any contractor doing business with a state agency is deemed to be on notice of all requirements therein.

#### 11. REQUIRED PUBLIC RECORDS AND TRANSPARENCY

Upon execution of a contract, the provisions of the contract which contain the personal or professional services provided, the unit prices, the overall price to be paid, and the term of the contract shall not be deemed to be a trade secret or confidential commercial or financial information pursuant to Mississippi Code Annotated § 25-61-9(7). The contract shall be posted publicly on [www.transparency.ms.gov](http://www.transparency.ms.gov) and shall be available for at the Agency for examination, inspection, or reproduction by the public. The contractor acknowledges and agrees that the Hospital and this contract are subject to the Mississippi Public Records Act of 1983 codified at Mississippi Code Annotated §§ 25-61-1, et seq. and its exceptions, Mississippi Code Annotated § 79-23-1, and the Mississippi Accountability and Transparency Act of 2008, codified at Mississippi Code Annotated §§ 27-104-151, et seq.

#### 12. COMPLIANCE WITH EQUAL OPPORTUNITY IN EMPLOYMENT POLICY

Contractor understands that the Hospital is an equal opportunity employer and therefore, maintains a policy which prohibits unlawful discrimination based on race, color, creed, sex, age, national origin, physical handicap, disability, genetic information, or any other consideration made unlawful by federal, state, or local laws. All such discrimination is unlawful, and Contractor agrees during the term of the agreement that Contractor will strictly adhere to this policy in its employment practices and provision of services.

#### 13. COMPLIANCE WITH LAWS

Contractor shall comply with, and all activities under this agreement shall be subject to, all applicable federal, state, and local laws and regulations, as now existing and as may be amended or modified.

#### 14. HIPAA

Contractor agrees to comply with the "Administrative Simplification" provisions of the Health Insurance Portability and Accountability Act of 1996, including electronic data interchange, code sets, identifiers, security, and privacy provisions, as may be applicable to the services under this contract.

#### 15. PROPERTY RIGHTS

Property rights do not inure to Contractor until such time as services have been provided under a legally executed contract. Contractor has no legitimate claim of entitlement to the provision of work hereunder and acknowledges that the Hospital may terminate this contract at any time for its own convenience.

#### 16. TERMINATION

Termination for Convenience. The Hospital may, when the interests of the Agency so require, terminate this contract in whole or in part, for the convenience of the Agency. The Hospital shall give written notice of the termination to Contractor specifying the part of the contract terminated and when termination becomes effective. Contractor shall incur no further obligations in connection with the terminated work and on the date set in the notice of termination Contractor will stop work to the extent specified. Contractor shall complete the work not terminated by the notice of termination and may incur obligations as are necessary to do so.

Termination for Default. If the Hospital gives the Contractor a notice that the personal or professional services are being provided in a manner that is deficient, the Contractor shall have 30 days to cure the deficiency. If the Contractor fails to cure the deficiency, the Hospital may terminate the contract for default and the Contractor will be liable for the additional cost to the Hospital to procure the personal and professional services from another source. Termination under this paragraph could result in Contractor being excluded from future contract awards pursuant to Chapter 15 of the Public Procurement Review Board Office of Personal Service Contract Review Rules and Regulations. Any termination wrongly labelled termination for default shall be deemed a termination for convenience.

#### 17. TERMINATION UPON BANKRUPTCY

This contract may be terminated in whole or in part by the Hospital upon written notice to Independent Contractor, if Independent Contractor should become the subject of bankruptcy or receivership proceedings, whether voluntary or involuntary, or upon the execution by Independent Contractor of an assignment for the benefit of its creditors. In the event of such termination, Independent Contractor shall be entitled to recover just and equitable compensation for satisfactory work performed under this contract, but in no case shall said compensation exceed the total contract price.

#### 18. E-PAYMENT

Contractor agrees to accept all payments in United States currency via the State of Mississippi's electronic payment and remittance vehicle. The Agency agrees to make payment in accordance with Mississippi "Timely Payments for Purchases by Public Bodies" laws, which generally provide for payment of undisputed amounts by the Agency within 45 calendar days of receipt of invoice. Mississippi Code Annotated § 31-7-301, et seq.

#### 19. E-VERIFICATION

If applicable, Contractor represents and warrants that it will ensure its compliance with the Mississippi Employment Protection Act and will register and participate in the status verification system for all newly hired employees. Mississippi Code Annotated §§ 71-11-1 and 71-11-3. Contractor agrees to provide a copy of each verification upon request of the Hospital subject to approval by any agencies of the United States Government. Contractor further represents and warrants that any person assigned to perform services hereafter meets the employment eligibility requirements of all immigration laws. The breach of this clause may subject Contractor to the following:

(1) termination of this contract and exclusion pursuant to Chapter 15 of the Public Procurement

Review Board Office of Personal Service Contract Review Rules and Regulations;

(2) the loss of any license, permit, certification or other document granted to Contractor by an agency, department, or governmental entity for the right to do business in Mississippi; or

(3) both.

In the event of such termination, Contractor would also be liable for any additional costs incurred by the Agency due to Contract cancellation or loss of license or permit to do business in the state.

20. ANTI-ASSIGNMENT/SUBCONTRACTING

The Independent Contractor acknowledges that it was selected by the Hospital to perform the services required hereunder based, in part, upon the Independent Contractor's special skills and expertise. The Independent Contractor shall not assign, subcontract, or otherwise transfer this agreement in whole or in part without the prior written consent of the Hospital, which the Hospital may, in its sole discretion, approve or deny without reason. Any attempted assignment or transfer of its obligations without such consent shall be null and void. No such approval by the Hospital of any subcontract shall be deemed in any way to provide for the incurrence of any obligation of the Hospital in addition to the total fixed price agreed upon in this agreement. Subcontracts shall be subject to the terms and conditions of this agreement and to any conditions of approval that the Hospital may deem necessary. Subject to the foregoing, this agreement shall be binding upon the respective successors and assigns of the parties.

21. STOP WORK ORDER

The Hospital may, by written order to Contractor at any time, require Contractor to stop all or any part of the work called for by this contract. This order shall be for a period of time specified by the Hospital. Upon receipt of such an order, Contractor shall forthwith comply with its terms and take all reasonable steps to minimize any further cost to the Hospital. Upon expiration of the stop work order, Contractor shall resume providing the services which were subject to the stop work order, unless the Hospital has terminated that part of the agreement or terminated the agreement in its entirety. The Hospital is not liable for payment for services which were not rendered due to the stop work order.

22. PAYMODE

Payments by Hospital using the state's accounting system shall be made and remittance information provided electronically as directed by the state and deposited into the bank account of Contractor's choice. The Hospital may, at its sole discretion, require Contractor to electronically submit invoices and supporting documentation at any time during the term of this Agreement. Contractor understands and agrees that the Hospital is exempt from the payment of Mississippi taxes. All payments shall be in United States currency.

23. APPROVAL

It is understood that if this contract requires approval by the Public Procurement Review Board ("PPRB") and/or the Department of Finance and Administration Office of Personal Service Contract

Review (“OPSCR”), and this contract is not approved by PPRB and/or OPSCR, it is void and no payment shall be made hereunder.

#### 24. AUTHORITY TO CONTRACT

Contractor warrants: (1) that it is a validly organized business with valid authority to enter into this agreement; (2) that it is qualified to do business and in good standing in the State of Mississippi; (3) that entry into and performance under this agreement is not restricted or prohibited by any loan, security, financing, contractual, or other agreement of any kind; and, (4) notwithstanding any other provision of this agreement to the contrary, that there are no existing legal proceedings or prospective legal proceedings, either voluntary or otherwise, which may adversely affect its ability to perform its obligations under this agreement.

#### 25. CHANGE IN SCOPE OF WORK

The Hospital may order changes in the work consisting of additions, deletions, or other revisions within the general scope of the contract. No claims may be made by Independent Contractor that the scope of the project or of Independent Contractor’s services has been changed, requiring changes to the amount of compensation to Independent Contractor or other adjustments to the contract, unless such changes or adjustments have been made by written amendment to the contract signed by the Hospital and Independent Contractor. If Independent Contractor believes that any particular work is not within the scope of the project, is a material change, or will otherwise require more compensation to Independent Contractor, Independent Contractor must immediately notify the Hospital in writing of this belief. If the Hospital believes that the particular work is within the scope of the contract as written, Independent Contractor will be ordered to and shall continue with the work as changed and at the cost stated for the work within the contract.

#### 26. INFORMATION DESIGNATED BY CONTRACTOR AS CONFIDENTIAL

Any disclosure of those materials, documents, data, and other information which Contractor has designated in writing as proprietary and confidential shall be subject to the provisions of Mississippi Code Annotated §§ 25- 61-9 and 79-23-1. The services to be provided, the unit prices and overall price to be paid, and the term of the contract shall not be deemed a trade secret or confidential commercial or financial information.

#### 27. CONFIDENTIALITY

Hospital is a public agency of the State of Mississippi and is subject to the Mississippi Public Records Act of 1983. Mississippi Code Annotated §§ 25-61-1, et seq. If a public records request is made for any information provided to [Agency] by Contractor, Hospital shall follow the provisions of Mississippi Code Annotated §§ 25-61-9 and 79-23-1 before disclosing such information – unless Contractor has previously indicated the information is not a trade secret or confidential commercial and financial information. The Hospital shall not be liable to the Contractor for disclosure of information required by court order or required by law.

#### 28. CONTRACTOR PERSONNEL

The Hospital shall, throughout the life of the contract, have the right of reasonable rejection and approval of staff or subcontractors assigned to the work by Contractor. If the Hospital reasonably rejects staff or subcontractors, Contractor shall provide replacement staff or subcontractors satisfactory to the Hospital in a timely manner and at no additional cost to the Hospital. The day-to-day supervision and control of Contractor's employees and subcontractors is the sole responsibility of Contractor.

29. EXCLUSION OR DEBARMENT

By submitting a response in response to the procurement request, the Contractor certifies that it is not currently excluded or debarred from future contract awards by any political subdivision or agency of any state, federal, local, or county government. Contractor further certifies that it is not an agent of any such person or entity. Contractor certifies that it has not, in the five-year period preceding its offer, been convicted of or had a civil judgment rendered against it for commission of a fraud or criminal offense in connection with obtaining, attempting to obtain, or performance of a public contract; violation of antitrust laws; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property. Contractor certifies that it is not presently indicted or otherwise criminally or civilly charged with the commission of any of the acts listed herein. Contractor certifies that, within the past five years, it has not had a contract with a governmental entity terminated due to the Contractor's failure to perform, default, or any other action or inaction by the Contractor.

30. DISCLOSURE OF CONFIDENTIAL INFORMATION REQUIRED BY LAW

In the event that either party to this Agreement receives notice that a third-party has served upon it a subpoena or other validly issued administrative or judicial process ordering divulgence of the other party's data or other information, the party subject to the subpoena or other legal process shall promptly inform the other party at the earliest reasonable opportunity, unless prohibited by law from doing so. Thereafter, the party subject to the legal process shall respond to the extent mandated by law. This section shall survive the termination or completion of this agreement. The parties agree that this section is subject to and superseded by Mississippi Code Annotated §§ 25-61-1, et seq.

31. EXCEPTIONS TO CONFIDENTIAL INFORMATION

Independent Contractor and the State shall not be obligated to treat as confidential and proprietary any information disclosed by the other party ("disclosing party") which:

- (a) is rightfully known to the recipient prior to negotiations leading to this agreement, other than information obtained in confidence under prior engagements;
- (b) is generally known or easily ascertainable by nonparties of ordinary skill in the business of the customer;
- (c) is released by the disclosing party to any other person, firm, or entity (including governmental agencies or bureaus) without restriction;
- (d) is independently developed by the recipient without any reliance on confidential information;
- (e) is or later becomes part of the public domain or may be lawfully obtained by the State or Contractor from any nonparty; or,
- (f) is disclosed with the disclosing party's prior written consent.

32. FAILURE TO DELIVER

In the event of failure of Contractor to deliver services in accordance with the contract terms and conditions, the Hospital, after due oral or written notice, may procure the services from other sources and hold Contractor responsible for any resulting additional purchase and administrative costs. This remedy shall be in addition to any other remedies that the Hospital may have.

**33. FAILURE TO ENFORCE DOES NOT CONSTITUTE WAIVER**

Failure by the Hospital at any time to enforce the provisions of the contract shall not be construed as a waiver of any such provisions. Such failure to enforce shall not affect the validity of the contract or any part thereof or the right of the Hospital to enforce any provision at any time in accordance with its terms.

**34. FORCE MAJEURE**

Each party shall be temporarily excused from performance for any period and to the extent that it is prevented from performing any obligation or service, in whole or in part, as a result of causes beyond the reasonable control and without the fault or negligence of such party and/or its subcontractors. Such acts shall include without limitation acts of God, strikes, lockouts, riots, acts of war, epidemics, governmental regulations superimposed after the fact, fire, earthquakes, floods, or other natural disasters ("force majeure events"). When such a cause arises, Contractor shall notify the Agency in writing at its earliest reasonable opportunity of the cause of its inability to perform, how it affects its performance, and the anticipated duration of the inability to perform. All parties shall make reasonable efforts to minimize the impact of the force majeure event on contract performance. The Hospital may exercise any rights it has under the contract which are available when neither party is in default.

**35. INDEMNIFICATION**

To the fullest extent allowed by law, Contractor shall indemnify, defend, save and hold harmless, protect, and exonerate the Hospital its commissioners, board members, officers, employees, agents, and representatives, and the State of Mississippi from and against all claims, demands, liabilities, suits, actions, damages, losses, and costs of every kind and nature whatsoever including, without limitation, court costs, investigative fees and expenses, and attorneys' fees, arising out of or caused by Contractor and/or its partners, principals, agents, employees and/or subcontractors in the performance of or failure to perform this agreement.

In the Hospital's sole discretion, upon approval of the Office of the Mississippi Attorney General and the Hospital, Contractor may be allowed to control the defense of any such claim, suit, etc. In the event Contractor defends said claim, suit, etc., Contractor shall use legal counsel acceptable to the Office of the Mississippi Attorney General and the Hospital. Contractor shall be solely responsible for all costs and/or expenses associated with such defense, and the Hospital shall be entitled to participate in said defense. Contractor shall not settle any claim, suit, etc. without the concurrence of the Office of the Mississippi Attorney General and the Hospital, which shall not be unreasonably withheld.

**36. INDEPENDENT CONTRACTOR STATUS**

Contractor shall, at all times, be regarded as and shall be legally considered an independent contractor and shall at no time act as an agent for the Hospital. Nothing contained herein shall be deemed or



construed by the Hospital, Contractor, or any third party as creating the relationship of principal and agent, master and servant, partners, joint ventures, employer and employee, or any similar such relationship between the Hospital and Contractor. Neither the method of computation of fees or other charges, nor any other provision contained herein, nor any acts of the Hospital or Contractor hereunder creates or shall be deemed to create a relationship other than the independent relationship of the Hospital and Contractor.

Contractor's personnel shall not be deemed in any way, directly or indirectly, expressly or by implication, to be employees of the Hospital. Neither Contractor nor its employees shall, under any circumstances, be considered servants, agents, or employees of the Hospital, and the Hospital shall be at no time legally responsible for any negligence or other wrongdoing by Contractor, its servants, agents, or employees.

The Hospital shall not withhold from the contract payments to Contractor any federal or state unemployment taxes, federal or state income taxes, Social Security tax, or any other amounts for benefits to Contractor. Further, the Hospital shall not provide to Contractor any insurance coverage or other benefits, including Workers' Compensation, normally provided by the Hospital for its employees.

37. MODIFICATION OR RENEGOTIATION REQUIRED BY CHANGE IN LAW

The parties agree to renegotiate the agreement in good faith if federal and/or state revisions to any applicable laws or regulations make changes in this agreement necessary. This agreement may be modified only by written agreement signed by the parties hereto and approval by the Public Procurement Review Board, if required.

38. NO LIMITATION OF LIABILITY

Nothing in this agreement shall be interpreted as excluding or limiting any liability of the Contractor for harm arising out of the Contractor's or its subcontractors' performance under this agreement.

39. ORAL STATEMENTS

No oral statement of any person shall modify or otherwise affect the terms, conditions, or specifications stated in this contract. All modifications to the contract shall be made in writing by the Hospital, agreed to by Contractor, and approved by the Public Procurement Review Board, if required.

40. RECOVERY OF MONEY

Whenever, under the contract, any sum of money shall be recoverable from or payable by Contractor to the Hospital, the same amount may be deducted from any sum due to Contractor under the contract or under any other contract between Contractor and the Hospital. The rights of the Hospital are in addition and without prejudice to any other right the Hospital may have to claim the amount of any loss or damage suffered by the Hospital on account of the acts or omissions of Contractor.

41. STATE PROPERTY

Contractor will be responsible for the proper custody and care of any state-owned property furnished for Contractor's use in connection with the performance of this agreement. Contractor will reimburse the state for any loss or damage, normal wear and tear excepted.

42. THIRD PARTY ACTION NOTIFICATION

Contractor shall give the customer prompt notice in writing of any action or suit filed, and prompt notice of any claim made against Contractor by any entity that may result in litigation related in any way to this agreement.

43. UNSATISFACTORY WORK

If, at any time during the contract term, the service performed or work done by Independent Contractor is considered by the Hospital to create a condition that threatens the health, safety, or welfare of the citizens and/or employees of the State of Mississippi, Independent Contractor shall, on being notified by the Hospital, immediately correct such deficient service or work. In the event Independent Contractor fails, after notice, to correct the deficient service or work immediately, the Hospital shall have the right to order the correction of the deficiency by separate contract or with its own resources at the expense of Independent Contractor.

44. NOTICES

All notices required or permitted to be given under this agreement shall be in writing and personally delivered or sent by certified United States mail, postage prepaid, return receipt requested, to the party to whom the notice should be given at the address set forth below. Notice shall be deemed given when actually received or when refused. The parties agree to promptly notify each other in writing of any change of address.

For Independent Contractor: Name: Debra Allen Title: Secretary/Treasurer

Address: P O Box 98163 Jackson, MS 39298

For the Hospital: Name: James Chastain Title: Hospital Director

Address: Post Office Box 157-A, Whitfield, Mississippi  
3550 Highway 468 West, Whitfield, Mississippi

45. INTEGRATED AGREEMENT/MERGER

This agreement, including all contract documents, represents the entire and integrated agreement between the parties hereto and supersedes all prior negotiations, representations or agreements, irrespective of whether written or oral. This agreement may be altered, amended, or modified only by a written document executed by the State and Independent Contractor. Independent Contractor acknowledges that it has thoroughly read all contract documents and has had the opportunity to receive competent advice and counsel necessary for it to form a full and complete understanding of all rights and obligations herein. Accordingly, this agreement shall not be construed or interpreted in favor of or against the State or Independent Contractor on the basis of draftsmanship or preparation hereof.

\_\_\_\_\_  
James G. Chastain  
Director  
Mississippi State Hospital

\_\_\_\_\_  
Date

\_\_\_\_\_  
Independent Contractor

\_\_\_\_\_  
Date

## **ATTACHMENT – A**

### **Service Requirement Specifications**

#### **1.0 PURPOSE**

MSH seeks to contract with one vendor to provide professional medical equipment maintenance services to all listed departments and divisions. Services sought must meet all applicable regulations and standards to include Original Equipment Manufacturer (OEM) and Joint Commission (JC). MSH intends to select a provider who has the proven experience and expertise to perform the services described in this IFB and shows the potential to be able to duplicate a high level of performance, within our allocated budget, for all required services.

#### **2.0 BACKGROUND**

The Mississippi State Hospital is a large psychiatric hospital and is the largest facility operated by the Mississippi State Department of Mental Health. It is located about fifteen miles southeast of Jackson, MS (Capitol) and directly south of the Jackson International Airport on county road 468. MSH was completed in 1935. The hospital complex was built on the cottage plan and occupies 350 acres. The Hospital has an average daily census of 400 patients and the Jaquith Nursing Home Division also has an additional daily average census of 219 patients. All divisions are accredited by the Joint Commission. The operational divisions of MSH are acute care, nursing home, child & adolescent psychiatric, and adult psychiatric.

#### **3.0 SCOPE OF SERVICES**

The mission of the successful Independent Contractor shall be to provide comprehensive preventative maintenance (PM) and corrective services as needed, with proper documentation for all patient care equipment included in the MSH medical equipment maintenance program. The approximate number of items is 486, which is subject to change as new items are added to inventory or obsolete items are deleted from inventory.

#### **4.0 SERVICE REQUIREMENTS**

- 4.1 The Independent Contractor shall provide professional preventative maintenance and repair services for all items listed in Exhibit – E of the original IFB.
- 4.2 Independent Contractor shall ensure that all work is performed by staff that is qualified through education, training and experience. Independent Contractor shall provide documentation of qualifications upon request by MSH.
- 4.3 Independent Contractor shall provide one, two, or four inspections per year, as required, of the equipment listed in Exhibit-E of the original IFB. The assigned frequency of inspection shown in Exhibit –E of the original IFB is based on OEM recommendations, MSH risk ratings, and Independent Contractor's professional recommendation and shall continue to be based on the same criteria.
- 4.4 Independent Contractor shall perform PM inspections to include basic operational testing, electrical safety testing & inspection, output measurement, calibration, certification, verification and minor adjustments.
- 4.5 Independent Contractor shall recommend necessary corrective repairs during scheduled inspections and as needed during service calls. Independent Contractor will be issued a purchase order to cover repair labor costs and parts costs.

- 4.6 Independent Contractor shall provide documentation of work performed/inspections made, which shall minimally include: repairs made, equipment description, manufacturer, model, serial number, MSH I.D. number, and location of equipment. Independent Contractor shall also document any replaced parts. Independent Contractor shall place an easily visible inspection sticker on every item of equipment inspected, which minimally shows date of inspection, date next inspection due, and technician's initials.
- 4.7 Independent Contractor shall perform all scheduled maintenance and repairs Monday through Friday between the hours of 7:30 A.M. and 5:00 P.M.. Unscheduled work performed at other times and on other days will be paid at the prevailing rate and must be pre-approved by MSH.
- 4.8 Independent Contractor shall provide call back service at no cost between scheduled inspections when following up on previously serviced equipment.
- 4.9 Independent Contractor shall respond to requests for emergency service the same day when notified prior to 12:00 noon and within 24 hours when notified after 12:00 noon and before 5:00 P.M. Exception would be allowed only when Independent Contractor is delayed due to circumstances beyond their control. MSH may require documentation to verify reason for delay.
- 4.10 Independent Contractor shall provide a brief description of proposed services and shall include costs for all service rates to include: standard rates, overtime rates & holiday/weekend rates.
- 4.11 Independent Contractor shall make every effort to perform preventative maintenance in manner that places all applicable equipment in the best possible operating condition to perform in accordance with manufacturer's design and consistent with age and wear of equipment.
- Independent Contractor shall perform calibration to allow equipment to operate within tolerances as established by the manufacturer and perform safety inspections, measuring and recording any applicable current leakage.
- 4.12 Independent Contractor shall utilize monthly inspection schedule, prepared by MSH, of equipment to be inspected based on service intervals. The schedule, when possible, will be in chronological order by building number. Independent Contractor shall provide no less than four (4) calendar days advance notice of inspection start date(s).
- 4.13 Independent Contractor shall complete inspections, of critical items, within 30 days of their due date, medium priority items within 60 days of their due date and low priority items within 90 days of their due date. MSH will identify and provide to Independent Contractor, priority risk ratings.
- 4.14 Independent Contractor will notate and report found equipment items, from previous months, in a manner which allows MSH to easily distinguish them from items currently scheduled for a particular month so that monthly PM compliance rates can be calculated accurately.
- 4.15 Independent Contractor shall notify the designated MSH Officer, prior to leaving a MSH site, when a critical equipment item cannot be located. The designated MSH Officer shall contact the appropriate building staff and initiate an immediate search for the item so that every attempt can be made to allow inspection of the critical item prior to the Independent Contractor leaving a MSH site. Independent Contractor shall understand that failure to comply with this notification requirement is basis for termination of this contract.
- 4.16 Reporting Requirements. Independent Contractor shall submit a detailed report, sorted by location, and showing every equipment item inspected each month. The report shall be delivered to MSH by the 15th of each month following the month inspections are performed. A summary report will also be submitted each month showing the total number of items scheduled, number of items completed, number of items not found, number of items found that are not listed, number of items to be removed from service and the number of items in need of repair. The summary report shall also be due by the 15th of the month following the month inspections are performed. Independent Contractor shall be prepared to

provide equipment history reports upon request, which shall include up to three (3) years of historical information.

- 4.17 Place of Performance. Independent Contractor shall perform equipment maintenance services on the MSH main campus located at 3550 Hwy 468 West, Whitfield, MS 39193. Independent Contractor shall complete repair services at their own place of business and if approved by MSH, at a designated MSH location.
- 4.18 Integration. Both parties shall understand and agree that the contract shall consist of this personal services agreement to include Attachment – A and Attachment - B, and the original invitation for bid to include all amendments and identified as 02.26.2025.489 which is on file with both parties for reference and the vendor's bid which is also on file with both parties and is included by reference here. No other documents shall be a part of the formal contractual agreement. This agreement, along with all attachments shall take priority over any agreements that may be signed separately in conjunction with the original invitation for bid, to include any third party agreements. Any ambiguities, conflicts or questions of interpretation of this Contract shall be resolved first by reference to this Agreement and, if still unresolved, by reference to the IFB and, if still unresolved by reference to the vendor's bid.
- 4.19 Compensation. In consideration of services provided, the Hospital agrees to pay to the Independent Contractor the specific sums listed in Attachment-B, which is attached hereto and is understood to be part of this contractual agreement. In no event however, will the total compensation paid to Independent Contractor be more than \$208,314.00 over the four year term of the initial contract period. Prices shown in Attachment-B shall be fixed and firm for the four (4) year term of the agreement with adjustments allowable only after the first year. Pursuant to the Consumer price Index for All Urban Consumers (CPI-U) for the Southern Region for February published by the US Bureau of Labor Statistics for that same year, the Independent Contractor may request a price adjustment in year two through four, equal to the change or 3%, whichever is less. The Independent Contractor must provide at least 60 days advance notice of their intent to exercise the optional price increase, which if allowed, would be effective no earlier than the anniversary date of May 21st of each year. MSH reserves the right to reject any price increase and terminate without cost for future performance of the contract. Furthermore, it is understood by both parties to this agreement that prior to implementing the optional CPI-U price increase, that approval by both the Mississippi Board of Mental Health and the Mississippi Public Procurement Review Board must be obtained.
- 4.20 The successful vendor must without limiting its obligations or liabilities and at its own expense, provide and maintain throughout the contract term, Comprehensive General Liability Insurance in an amount not less than \$1,000,000.00 inclusive per occurrence insuring against bodily injury, personal injury and property damage. All required insurance will be endorsed to provide MSH with 30 days advance notice of cancellation or material change. The Independent Contractor must provide a Certificate of Insurance which is completed, certified by the original signature of an insurance company authorized to do business in Mississippi. The vendor must provide a Certificate of Insurance, showing MSH as certificate holder under the Independent Contractor's general liability policy for the work to be performed, within **seven (7) working days** after receiving notice of MSH intent to award a contract. Vendor shall also maintain in effect throughout the contract period workers' compensation insurance sufficient to meet or exceed the statutory minimum requirements of the State of Mississippi, as/if required by law, covering all persons performing work under this contract. The vendor shall be prepared to provide evidence of required worker's compensation insurance upon request by MSH at any during the contract period.

Attachment - B

Vendor Pricing

Section - III  
Procurement Schedule/Execution Page -- MSH Bid File: 02.26.2025.489  
**MEDICAL EQUIPMENT MAINTENANCE SERVICES**  
Note: See Attachment - F For Detailed Equipment Listing

Base Monthly Scheduled Preventative Maintenance \$ 3118.00  
Per Month (60 Months)

OTHER RATES: For Routine Repairs Outside Scheduled PM

Requirements

RATE	Estimated Hours	Biomedical Hourly Rate
STANDARD RATE	400 Hours	\$ 150.00
OVERTIME RATE	32 Hours	\$ 225.00
WEEKEND/HOLIDAY	20 Hours	\$ 300.00

BIDS WILL BE OPENED: 3:00 P.M. Wednesday, February 26, 2025, at Building 93, Mississippi State Hospital.

I certify that I am authorized to enter into a binding contract, if this bid is accepted. By signing below, the undersigned agrees to all terms and conditions of the Invitation For Bid, including attachments and exhibits, in whole and with exception of those amendments as acknowledged in writing to bidder and signed by a duly authorized agent of MSH.

ACKNOWLEDGEMENT OF AMENDMENTS:

Bidders shall acknowledge the receipt of amendments by placing an "X" by each amendment number received -  
Amendment No. 1 (X) Amendment No. 2 ( ) Amendment No. 3. ( ) Amendment No. 4 ( )

Vendor's Quotation No. \_\_\_\_\_ Date 2-11-25

Name Of Company Phoenix Technical Services, Inc. Telephone 601-932-3222

Address P O Box 98163

City/State/Zip Code Jackson MS 39298

By Dulma Allen Title Secretary-Treasurer  
(Signature)



We submit the above prices on behalf of Phoenix Technical Services, Inc. (Vendor) and agree to provide services within 30 days from receipt of order or notice to proceed. Unless notified to the contrary, this offer is good for 90 days from the date of the bid opening. In submitting the above bid, it is expressly agreed that upon proper acceptance of any or all items by the Mississippi State Hospital, a contract shall hereby be created only after a written purchase order or contract award notice is mailed or otherwise furnished to the successful bidder within the time of acceptance specified above without further action by either party. The contract shall not be assignable by the vendor in whole or in part without the written consent of Mississippi State Hospital.

H.L. Lockhart

Purchasing Chief

# **INVITATION FOR BID**

Amendment No. 1 to IFB: 02.26.2025.489 (MEDICAL EQUIPMENT MAINTENANCE SERVICES)  
RFX: 3160007141  
February 4, 2025

All Prospective Offerors:

Reference is made to our invitation for bid (IFB), 02.26.2025.489 for medical equipment maintenance services, dated January 14, 2025. This letter will acknowledge that the IFB is modified and superseded by the following change in terms, conditions and specifications:

1. Change: The IFB document is replaced in its entirety and replaced with the revised document attached hereto.

In the event that any provision of this first amendment conflicts in whole or in part with any of the terms, conditions, or specifications of the invitation for bid, the provisions of this first amendment will control. The effective date of this amendment is February 4, 2025.

All other terms, conditions, and specifications of this solicitation remain unchanged.

Proposal Opening Date and Time: February 26, 2025 at 3:00 P.M. CST

Issued By: H.L. Lockhart/Purchasing Chief – (601) 351-8056

Acknowledgment

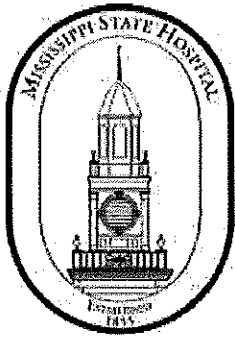
This amendment must be signed and returned with your bid, or otherwise acknowledged prior to the opening date and time shown above. If you have already submitted your bid and need to make corrections, submit a corrected bid with this amendment prior to the opening date and time shown above.

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date



## **INVITATION FOR BIDS**

IFB: 02.26.2025.489 (RFX - 3160007141)

TO PROVIDE: FOR THE PROCUREMENT OF MEDICAL EQUIPMENT MAINTENANCE SERVICES

ISSUE DATE: 01/14/2025

### **CLOSING LOCATION**

Mississippi State Hospital - Building 93  
3550 Hwy 468 West/P.O. Box 157-A  
Whitfield, MS 39193

### **PROCUREMENT COORDINATOR**

H.L. Lockhart/Purchasing Chief  
Telephone: (601) 351-8056  
Fax: (601) 351-8034  
E-Mail: Lockhhl@msh.ms.gov

### **TECHNICAL COORDINATOR**

Sany Jordan/Central Medical Supply Manager  
Telephone: (601) 351-8507  
E-Mail: Sandy.Jordan@msh.ms.gov

### **CLOSING DATE AND TIME**

Bids must be received by 3:00 p.m. (CST) on February 26, 2025

**Mississippi State Hospital Invitation for Sealed Bids:**  
**Professional Medical Equipment Maintenance Services: Bid File 02.26.2025.489 RFX 3160007141**  
**January 14, 2025**  
**Section – I: Information For Bidders**

1. In accordance with the rules and regulations of the Mississippi Public Procurement Review Board Office of Personal Service Contract Review (OPSCR), Mississippi State Hospital (MSH) will receive sealed bids and award a contract for the professional medical equipment maintenance services described in the following specifications. Bidders shall understand that any eventual contract resulting from this Invitation for Bid shall be governed by the applicable provisions of the Mississippi Public Procurement Review Board Office of Personal Service Contract Review Rules and Regulations, a copy of which is available at 501 North West St, Suite 701 E., Jackson, Mississippi 39201 for inspection or downloadable at <http://www.dfa.ms.gov>. Any bidder responding to a solicitation for personal or professional services and any contractor doing business with a state agency is deemed to be on notice of all requirements therein.
2. **Sealed written un-redacted bids (1 copy) must be received not later than 3:00 P.M., Wednesday, February 26, 2025**, at Mississippi State Hospital, by hand delivery at Building 93 Central Warehouse, or by mail delivery at P.O. Box 157-A, 3550 Hwy 468 West, Whitfield, Mississippi 39193. Bidders must also submit a bid on line in the State of Mississippi electronic procurement system, Magic. In order to submit an on line bid, bidders must be registered as a vendor in Magic and have an ID Number and Password assigned. Bidders can obtain help with registration and on line bidding by calling (601) 359-1343 or at [www.mmrs.state.ms.us](http://www.mmrs.state.ms.us). Any bid received after the time and date set for receipt of bids is late. Any withdrawal or modification of a bid received after the time and date set for opening of bids at the place designated for opening is late. No late bid, late modification, or late withdrawal will be considered unless receipt would have been timely but for the action of State Personnel directly serving Mississippi State Hospital. Bidders submitting late bids, which shall not be considered for award, shall be so notified as practicable.
3. Opportunities for an on-site visit at Mississippi State Hospital, if required/applicable, to discuss bid specifications and inspect work sites, products, services or equipment will be considered. In the event on-site visits are not approved by MSH, pictures of work sites, products, services, or equipment may be requested by contacting the IFB Coordinator. Arrangements for on-site visits, if permitted, may be made by contacting H.L. Lockhart, Purchasing Chief, Mississippi State Hospital, P.O. Box 157-A, 3550 Hwy 468 West, Whitfield, MS 39193 or (601) 35108056 or [lockhhl@msh.state.ms.us](mailto:lockhhl@msh.state.ms.us).
4. **The term of the contract shall be for a period of four (4) years with the option to renew for one (1) additional year** for the services as specified in this request for sealed bids. The estimated start date

for this contract will be within 90 days after notice of intent to award is sent to successful bidder.

5. It is our intent to procure professional medical equipment maintenance services, for all MSH patient service divisions, for the types and quantities listed in this request for sealed bids, however quantities may be increased or decreased accordingly if the needs of MSH require such a change. Contract awards shall be requirement contracts as defined by paragraph 14.2.2 of the OPSCR Rules and Regulations and therefore quantities of MSH service requirements will be considered indefinite, no specific quantity of services are guaranteed. MSH shall order all services covered by this IFB from the awarded vendors, however MSH reserves the right to take bids separately if a particular quantity requirement arises which exceeds MSH's normal requirements or an amount specified herein this IFB. It shall be understood that MSH is exempted from ordering under the eventual contract when (1) services provided under this contract will not meet a non-recurring, special need of MSH and (2) services are performed incidental to the State of Mississippi's own programs that can satisfy the need.
6. Failure to examine any drawings, specifications, and instructions will be at bidder's risk. It shall be incumbent upon the bidder to understand the specifications. Any request for clarifications shall be in writing and shall be submitted to our purchasing office at least ten (10) days prior to the time and date set for the bid opening.
7. If any questions or responses require revision to the solicitation as originally published, such revisions will be by formal amendment only. If the solicitation includes a contact person, bidders are cautioned that any oral or written representation made by this or any person that appear to change materially any portion of the solicitation shall not be relied upon unless subsequently ratified by a written amendment to this solicitation issued by the MSH Purchasing Office. For determination as to whether any representation made requires that an amendment be issued, contact the MSH Purchasing Office at (601) 351-8056. **Any requests for clarification, and all final questions are due from vendors by February 11, 2025.**
8. It is the intent of the specifications to obtain a product and/or service that will adequately meet the needs of the user while promoting the greatest extent of competition that is practicable. It is the responsibility of the prospective bidder to notify Mississippi State Hospital if the specifications, terms or conditions are formulated in a manner that would unnecessarily restrict competition. Any bidder can submit a request for reconsideration of the solicitation as specified in OPSCR Rules and Regulations paragraph 5.2.4.
9. The minimum specifications stated herein are used to set a standard and in no case are used with the intention to discriminate against any prospective bidder. Bidders should submit detailed descriptions, manufacturer names models and literature of the product and services they propose to furnish.
10. Questions or problems arising from bid procedures or subsequent order and delivery of services procedures should be directed to H.L. Lockhart (IFB Coordinator), Purchasing Chief, Mississippi State Hospital, P.O. Box 157-A, Whitfield, MS 39193, (601) 351-8056.
11. Only one bid, per line item, per bidder. This means that only a single bid will be accepted from each bidder for each line item requested. Alternate bids unless specifically requested will not be considered.

12. Prices quoted shall be fixed and firm. Successful bidder shall be allowed to increase pricing annually on the contract anniversary date based on the percentage change in the Consumer Price Index for all Urban Consumers as published by the US Bureau of Labor Statistics showing February data for that same year, not to exceed 3%. Contractor shall provide at least a sixty (60) day advance notice of any intended price increase. MSH reserves the right to reject any price increase and terminate, without cost, the future performance of the contract. **Bidder shall use the Procurement Schedule Form on Page 13 To submit pricing rates.**
13. Invoices are to be billed to Mississippi State Hospital, P.O. Box 157-A, Whitfield, MS 39193, Attn: Accounts Payable. A second copy of invoices will be mailed to the attention of WMSH B60 Administration.
14. No bid shall be altered or amended after the final specified time for opening bids. Request for bids and modifications or corrections thereof received after the final closing time specified will not be considered.
15. No bid addendum will be issued within a period of five (5) working days prior to the time and date set for the initial bid opening. Should it become necessary to issue an amendment within the five day period prior to the bid opening, the bid opening date will be reset giving bidders sufficient time to answer the addendum.
16. If purchase orders or contracts are canceled because of the awarded vendor's failure to perform or request for an unspecified price increase, that vendor may be removed from our bidder's list for a period allowed and as specified and in Chapter 15 of the OPSCR Rules and Regulations.
17. The bidder understands that Mississippi State Hospital is an equal opportunity employer and, therefore, maintains a policy which prohibits unlawful discrimination based on race, color, creed, sex, age, national origin, physical handicap, disability, genetic information or any other consideration made unlawful by federal, State, or local laws. All such discrimination is unlawful and the contractor agrees during the term of the agreement that the contractor will strictly adhere to this policy in its employment practices and provision of services
18. It is expressly understood and agreed that the obligation of the Mississippi State Hospital to proceed under any eventual agreement is conditioned upon the appropriation of funds by the Mississippi State Legislature and the receipt of the appropriated funds. If the funds anticipated for the continuing time fulfillment of the agreement are , at anytime, not forthcoming or insufficient, regardless of the source of funding, Mississippi State Hospital shall have the right upon ten (10) business days written notice to the contractor, to terminate this agreement without damage, penalty, cost or expenses to Mississippi State Hospital of any kind whatsoever. The effective date of termination shall be as specified in the notice of termination.
19. Mississippi State Hospital reserves the right, if MSH determines it is in the agency's best interest, to cancel the bid solicitation or reject any and all bids in whole or in part and unless otherwise specified by the bidders, to award items, parts of items or by any group of items on the bid. Also the right is

reserved to waiver minor informalities which do not affect the price, quantity, quality, delivery, or contractual conditions of the services being procured. If the bidder fails to state the time within which bid must be accepted, it is understood and agreed that Mississippi State Hospital shall have ninety (90) days, from the bid opening date, to accept.

20. **Award criteria.** Award will be made to one vendor. Factors to be considered in determining the best bid include: (1) Lowest and best total overall bid for all lines (2) Conformity to Specifications (3) Responsibility of Bidder (as defined by PSCRB rules and regulations) (4) Responsiveness of Bidder (as defined by PSCRB rules & regulations). All participating vendors will be notified of MSH's intent to award a contract. In addition, MSH will identify the selected vendor and proceed to confirm terms for a final contract. The notice of award will be made available to the public.
21. It is the intent of Mississippi State Hospital to procure only the products and services that meet the minimum standards stated herein. Alternates will be considered only if deviations to those standards are fully substantiated and submitted by potentially responsive sources denoting their equality to standards proposed, along with adequate documentation; including specifications, and construction details along with bid for evaluation and approval.
22. All products and services bid must equal or exceed specifications listed. The absence of detail specifications or the omission of detail description shall be recognized as meaning only the best commercial practices are to prevail and that only first quality services, materials and workmanship are to be used. All equipment bid, if applicable, shall be new and of current production, latest design and construction.
23. Bid openings will be conducted open to the public. However, they will serve only to open the bids. No discussion will be entered into with any vendor as to the quality or provisions of the specifications, and no award will be made either stated or implied at the bid opening. All bidders are invited and encouraged to attend the bid opening to review the submitted bids. After the close of the bid opening meeting and prior to award, the bids will be considered to be in the evaluation process and will not be available for review by bidders. Non-participants will be prohibited from obtaining any information relative to the bid until after the official award has been made.
24. The successful vendor will ensure that any written material prepared, after award, by the vendor in response to the requirements of this solicitation shall be thoroughly researched for accuracy of content, shall be grammatically correct and not contain spelling errors, shall be submitted in a format approved by the designated MSH Project Officer, and shall be submitted in a draft form for advance review and comment by the project officer. The cost of correcting grammatical errors or other revisions required to bring written materials into compliance with the solicitation requirements shall be borne by the successful vendor. MSH may waive requirements if it is determined to be in the best interest of Mississippi State Hospital. This clause applies to reports and any written document submitted by the successful vendor(s) after a contract has been awarded and not prior to a bid being submitted or as part of a bid submission.
25. The successful vendor shall irrevocably transfer, assign, set over, and convey to Mississippi State Hospital all rights, title, and interest, including the sole exclusive and complete copyright interest, in



any and all copy-rightable works created pursuant to any contract awarded as result of this bid invitation. The vendor further agrees to execute such documents as MSH may request to effect such transfer or assignment. Further the vendor agrees that the rights granted to MSH by this paragraph are irrevocable. The vendor's remedy in the event of termination of or dispute over any agreement entered into as a result of this solicitation shall not include any right to rescind, terminate, or otherwise revoke or invalidate in any way the rights conferred pursuant to the provisions of this paragraph. Similarly, no termination of any agreement entered into as result of this solicitation shall have the effect of rescinding, terminating, or otherwise invalidating the rights acquired pursuant to the provisions of this paragraph. MSH may waive this requirement if it is determined to be in the best interest of the hospital.

26. The successful vendor will, upon termination of agreement, on the date agreed upon by both parties, disconnect, disassemble, crate, insure and ship all owned equipment, covered by any eventual agreement, to a destination designated by the owner at no cost to MSH, if applicable.
27. The successful vendor must without limiting its obligations or liabilities and at its own expense, provide and maintain throughout the contract term, Comprehensive General Liability Insurance in an amount not less than \$1,000,000.00 inclusive per occurrence insuring against bodily injury, personal injury and property damage. All required insurance will be endorsed to provide MSH with 30 days advance notice of cancellation or material change. The contractor must provide a Certificate of Insurance which is completed, certified by the original signature of an insurance company authorized to do business in Mississippi. The vendor must provide a Certificate of Insurance, showing MSH as certificate holder under the contractor's general liability policy for the work to be performed, within **seven (7) working days** after notice of MSH intent to award a contract. Vendor shall also maintain in effect throughout the contract period workers' compensation insurance sufficient to meet or exceed the statutory minimum requirements of the State of Mississippi, as/if required by law, covering all persons performing work under this contract. The vendor shall be prepared to provide evidence of required worker's compensation insurance upon request by MSH at any during the contract period.
28. All parties participating in the procurement process with regard to this solicitation shall bear their own costs of participation, pursuant to Section 1.4.4 of the Public Procurement Review Board Office of Personal Service Contract Review Rules and Regulations.
29. In addition to a complete unredacted version of the bid, the bidder shall also submit a copy of the bid with all information the bidder considered to be proprietary information to include commercial and financial information and/or trade secrets redacted in black. Any pages not marked accordingly will be subject to review by the general public after award of the contract. Requests to review the proprietary information will be handled in accordance with applicable legal procedures set forth in Mississippi state code Sections 25-61-9, 75-26-1, 75-26-19 and 79-23-1. Bidder acknowledges that it may be subject to exclusion pursuant to Chapter 15 of the PPRB OPSCR Rules and Regulations if Mississippi State Hospital or the MS Public Procurement Review Board determine redactions were made in bad faith in order to prohibit public access to portions of the bid which are not subject to Mississippi code cited earlier in this paragraph. Bidder acknowledges and agrees that Mississippi State Hospital may release the redacted copy of the bid document at any time as a public record without further notice to bidder. A bidder who selects this option but fails to submit a redacted copy of its bid may be deemed

non-responsive.

30. Bidders shall acknowledge receipt of any amendment to the solicitation in writing, by signing and returning the amendment with the bid, by identifying the amendment number and date in the space provided for this purpose on the bid form, or by letter. Each bidder shall submit a written acknowledgement of every amendment and the acknowledgment must be received by the Mississippi State Hospital by the time, date and at the place specified for receipt of bids.
31. Bidder will provide at least three(3) references for contracts to provide services of similar size and scope to those specified in this bid invitation. References must include at least two (2) references for current contracts or those awarded within the past five (5) years. Include the name of referenced organization, telephone number, start date of services, and the name of a responsible contact person. Reference information must be provided as a part of the bid package submitted for consideration. References must not be managed or owned by the parent company or organization of the submitting vendor. References must report the vendor to be of good reputation in providing applicable services as determined, by MSH. **List references on ATTACHMENT – A.**
32. YEARS IN BUSINESS: Indicate the length of time you have been providing the same or similar services to those specified in this bid invitation on **ATTACHMENT – A.**
33. Bids (1 copy) must be submitted signed and sealed with bidder's name and address on outside of envelope, and the time (3:00 P.M.), date of the bid opening (**February 26, 2025**), and bid file number (**02.26.2025.489**) on the outside lower left corner of the envelope. Bid prices must be submitted on the form(s) provided in the bid package. All bids must be submitted in writing.
34. The successful vendor(s) shall enter into a contract which is the same as the sample contract and its general terms and conditions attached as **ATTACHMENT – B.** The total contract shall consist of this invitation for bid (to include any amendments), the proposed bid offer from vendor and the standard sample contract shown as **ATTACHMENT – B.** No other documents shall be a part of the formal contractual agreement. In no event is a vendor to submit its own standard contract terms and conditions in response to this solicitation. This contract shall take priority over any other agreements that may be signed separately in conjunction with this invitation for bid, to include third party agreements. Successful vendor may also be required to sign the MSH Business Associate Agreement which can be viewed by contacting the bid coordinator.
35. Change To Invitation To Bid. Prospective Bidders shall not change or alter this bid invitation in any way. Award will be based on acceptance of this invitation in its entirety and vendor shall respond solely utilizing this IFB document as required.
36. Negotiation Delay. If a written agreement cannot be negotiated within thirty (30) days of notification of the successful bidder, MSH may at its sole discretion at any time thereafter, terminate negotiations with that bidder and either negotiate a contract with the next qualified bidder or choose to terminate the IFB process and not enter into a contract with any of the bidders.

37. The vendor agrees that submission of a signed bid form is certification that the vendor will accept an award made to it as a result of the submission.
38. Before submitting a bid, each bidder shall make all investigations and examinations necessary to ascertain all site conditions and requirements affecting the full performance of the contract and to verify any representations made by MSH upon which the bidder will rely. If the bidder receives an award as a result of its bid submission, failure to have made such investigations and examinations will in no way relieve the bidder from its obligation to comply in every detail with all provisions and requirements of the contract documents, nor will a plea of ignorance of such conditions and requirements be accepted as a basis for any claim whatsoever by the contract for additional compensation.
39. Taxes. Mississippi State Hospital is exempt from federal excise taxes and state and local sales or use taxes and bidders must quote prices which do not include such taxes. Evidence of exemption will be furnished upon request. Contractors making improvement to, additions to or repair work on real property on behalf of Mississippi State Hospital are liable for any applicable sales or use taxes on purchase of tangible personal property for use in connection with eventual contract. Contractors are likewise liable for any applicable use tax on personal property furnished to them by MSH for use in connection with their contracts. Contractors shall be liable for all personal property taxes that become due as a result of any awarded contract related to this Invitation for Bid.
40. The following schedule will be followed in the execution of this invitation for bids:
- A. January 14, 2025: Bid is issued to the newspaper
  - B. January 22, 2025 & January 29, 2025: Bid ad is published in the newspaper
  - C. February 11, 2025: Deadline for questions from vendors
  - D. February 26, 2025: Bid is opened
  - E. May 21, 2025: Projected contract start date
- NOTE:** MSH reserves the right to amend and/or change the above schedule of events as it deems necessary.
42. Tie Bids. Low tie bids shall be awarded as specified in paragraph 5.5.8 of the State of Mississippi Office of Personal Services Contract Review Procurement Regulations.
43. Mistakes (minor informalities) in Bids. Mistakes in bids submitted shall be determined and resolved as specified in paragraph 5.5.4 of the State of Mississippi Office of Personal Services Contract Review Procurement Regulations.
44. Bid modification and withdrawal. Bids may be modified or withdrawn by written notice received in the MSH Purchasing Office prior to the time and date set for bid opening in accordance with OPSCR rules and regulations 5.5.1 & 5.5.2.
45. Late Bids. Any bid received after the time and date set for receipt of bids is late. Any withdrawal or modification of a bid received after the time and date set for opening of bids at the place designated for opening is late. No late bid, late modification, or late withdrawal will be considered unless receipt would have been timely but for the action or inaction of state personnel directly serving Mississippi State Hospital. The only acceptable evidence to establish the date of mailing shall be the U.S. Postal Service postmark or other Courier Service postmark and if the postmark is not legible, the bid package or envelope shall be processed if mailed late. Bidders submitting late bids which shall not be considered for award shall be so notified as practicable. Late bids will be

handled in accordance with OPSCR Rule and Regulation 5.4.3.

46. All vendors shall sign, complete and return the **Certifications and Assurances Form, ATTACHMENT – C, and ATTACHMENT – D, Acknowledgement and Authorization Form.**
47. All bidders, who respond to the invitation for bid, shall have an opportunity to request reconsideration of the intent to award as specified in OPSCR Rule and Regulation 5.6.3.
48. Payments by Mississippi State Hospital using the State's accounting system shall be made and remittance information provided electronically as directed by the State and deposited into the bank account of the Contractor's choice. The Mississippi State Hospital may, at its sole discretion, require the Contractor to submit invoices and supporting documentation electronically at any time during the term of this agreement. Contractor understands and agrees that the State is exempt from the payment of taxes. All payments shall be in United States currency. Contractor agrees to accept all payments in United States Currency via the State of Mississippi's electronic payment and remittance vehicle. Mississippi State Hospital agrees to make payment in accordance with Mississippi law on "Timely Payments for Purchases by Public Bodies, which generally provides for payment of undisputed amounts by Mississippi State Hospital within forty-five (45) days of receipt of invoice. Mississippi Code Annotated 31-7-301. Please see **ATTACHMENT – E** for applicable rules and the signature page which must be signed and returned with your bid.
49. Bidder shall understand that Mississippi State Hospital became a tobacco-free facility, effective June 30, 2008. The use of tobacco products by patients, residents (admitted after March 1, 2008), employees, visitors, vendors, and contractual staff is prohibited.
50. If applicable, Contractor represents and warrants that it will ensure its compliance with the Mississippi Employment Protection Act, and will register and participate in the status verification system for all newly hired employees. Mississippi Code Annotated 71-11-1 and 71-11-3. Contractor agrees to provide a copy of each verification upon request of the Mississippi State Hospital subject to approval by any agencies of the United States Government. Contractor further represents and warrants that any person assigned to perform services hereunder meets the employment eligibility requirements of all immigration laws. The breach of this agreement may subject Contractor to the following: (a) termination of this contract and exclusion pursuant to Chapter 15 of the Public Procurement Review Board Office of Personal Service Contract Review Rules and Regulations (b) the loss of any license, permit, certification or other document granted to Contractor by an agency, department or governmental entity for the right to do business in Mississippi for up to one (1) year; or (c) both. In the event of such termination, Contractor would also be liable for any additional costs incurred by the State due to contract cancellation or loss of license or permit to do business in the State.
51. The contract may be cancelled by MSH in whole or in part by written notice of default to the Contractor upon non-performance, violation of contract terms, delivery failure, bankruptcy or insolvency, or the making of an assignment for the benefit of creditors. An award may then be made to the next low bidder, or when time is of the essence, similar commodities and/or service may be purchased on the open market. In either event, the defaulting Contractor (or his/her surety) shall be liable to MSH for cost to MSH in excess of the defaulted contract price. Lack of knowledge by the Contractor will in no way be a cause for relief from responsibility.
52. The eventual contract resulting from this IFB shall be governed by and construed in accordance with the laws of the State of Mississippi, excluding its conflicts of laws provisions, and any litigation with respect thereto shall be brought in the courts of Mississippi.

53. Bidders shall be registered with the Mississippi Secretary of State's Office as a business provider in good standing to provide services in the State of Mississippi as required by Mississippi State Code 79-4-15.01. If not already registered, at the time bid is submitted, Bidders understands that they must do so within seven (7) working days of being offered an award. This requirement does not apply to Sole Proprietors and MSH reserves the right to request documentation of bidder's business status.
54. **Order To Stop Work:** The Mississippi State Hospital may, by written order to Contractor at any time, require contractor to stop all work called for by this contract. This order shall be for a period specified by Mississippi State Hospital. Upon receipt of such an order the contractor shall forthwith comply with its terms and take all reasonable steps to minimize the occurrence of further costs to Mississippi State Hospital. Upon expiration of the stop work order, Contractor shall resume providing the services which were subject to the stop work order, unless Mississippi State Hospital has terminated that part of the agreement or terminated the agreement in its entirety. The Mississippi State Hospital is not liable for payment for services which were not rendered due to the stop work order.
55. Upon execution of a contract, the provisions of the contract which contain the personal or professional services provided, the unit prices, the overall price to be paid, and the term of the contract shall not be deemed to be a trade secret or confidential commercial or financial information pursuant to Mississippi Code Annotated 25-61-9. The contract shall be posted publicly on [www. Transparency.ms.gov](http://www.Transparency.ms.gov) and shall be available at the Agency for examination, inspection, or reproduction by the public. The Offeror acknowledges and agrees that MSH and this contract are subject to the Mississippi Public Records Act of 1983 codified at Mississippi Code Annotated 25-61-1, et seq. and its exceptions, Mississippi Code Annotated 79-23-1, and the Mississippi Accountability and Transparency Act of 2008, codified at Mississippi Code Annotated 27-104-151, et seq.
56. It is expressly understood that Mississippi law requires that the provisions of this contract which contain the commodities purchased or the personal or professional services provided, the price to be paid, and the term of the contract shall not be deemed to be a trade secret or confidential commercial or financial information and shall be available for examination, copying or reproduction.
57. A bidder, successful or unsuccessful, may request a post-award debriefing as specified in OPSCR Rule and Regulation 5.6.2.
58. Vendors must be registered as a vendor with Mississippi's Accountability System for Government Information and Collaboration (MAGIC) prior to submission of an initial bid. Vendors may go on line at [mash.dfa.state.ms.us](http://mash.dfa.state.ms.us) or call (601) 359-1343 for assistance with registering in Magic or submitting a bid through the Magic system. MSH requires that bidders submit a bid through Magic and also submit a sealed written un-redacted paper copy directly to MSH.
59. It is understood that if this contract requires approval by the Public Procurement Review Board ("PPRB") and/or the Department of Finance and Administration Office of Personal Service Contract Review ("OPSCR"), and if this contract is not approved by PPRB or OPSCR, it is void and no payment shall be made hereunder.

60. Contractor shall comply with, and all activities under this agreement shall be subject to, all federal, state, and local laws and regulations, as now existing and as may be amended or modified.
61. Contract rights do not vest in any party until a contract is legally executed. The Mississippi State Hospital is under no obligation to award a contract following issuance of this solicitation.
62. The Mississippi State Hospital has the right to waive defects or variations of a bid from the exact requirements of the specifications that do not affect the price, quality, quantity, delivery, or performance of the services being procured and if doing so does not create an unfair advantage for any bidder. If insufficient information is submitted by a bidder for the Mississippi State Hospital to properly evaluate the offer, the Mississippi State Hospital has the right to require such additional information as it may deem necessary after the submission deadline, provided that the information requested does not change the price, quality, quantity, delivery or performance time of the services being procured and such a request does not create an unfair advantage for any bidder.
63. Property rights do not inure to any bidder until such time as services have been provided under a legally executed contract. No party responding to this IFB has a legitimate claim of entitlement to be awarded a contract or to the provision of work thereunder. The Mississippi State Hospital is under no obligation to award a contract and may terminate a legally executed contract at any time.
64. Termination for Convenience. MSH may, when the interests of the Agency so require, terminate this contract in whole or in part, for the convenience of the Agency. MSH shall give written notice of the termination to Contractor specifying the part of the contract terminated and when termination becomes effective. Contractor shall incur no further obligations in connection with the terminated work and on the date set in the notice of termination Contractor will stop work to the extent specified. Contractor shall complete the work not terminated by the notice of termination and may incur obligations as are necessary to do so.
65. Termination for Default. If MSH gives the contractor a notice that the personal or professional services are being provided in a manner that is deficient, the Contractor shall have 30 days to cure the deficiency. If the Contractor fails to cure the deficiency, MSH may terminate the contract for default and the Contractor will be liable for the additional cost to MSH to procure the personal and professional services from another source. Termination under this paragraph could result in Contractor being excluded from future contract awards pursuant to Chapter 15 of the Public Procurement Review Board Office of Personal Service Contract Review Rules and Regulations. Any termination wrongly labelled termination for default shall be deemed a termination for convenience.

**Section - II**  
**Service Requirement Specifications**  
**2.0 PURPOSE**

MSH seeks to contract with one vendor to provide professional medical equipment maintenance services to all listed departments and divisions. Services sought must meet all applicable regulations and standards to include Original Equipment Manufacturer (OEM) and Joint Commission (JC). MSH intends to select a provider who has the proven experience and expertise to perform the services described in this IFB and shows the potential to be able to duplicate a high level of performance, within our allocated budget, for all required services.

**3.0 BACKGROUND**

The Mississippi State Hospital is a large psychiatric hospital and is the largest facility operated by the Mississippi State Department of Mental Health. It is located about fifteen miles southeast of Jackson, MS (Capitol) and directly south of the Jackson International Airport on county road 468 at 3550 Hwy 468 West, Whitfield, MS 39193. MSH was completed in 1935. The hospital complex was built on the cottage plan and occupies 350 acres. The Hospital has an average daily census of 400 patients and the Jaquith Nursing Home Division also has an additional daily average census of 219 patients. All divisions are accredited by the Joint Commission. The operational divisions of MSH are acute care, nursing home, child & adolescent psychiatric, and adult psychiatric.

#### **4.0 SCOPE OF SERVICES**

The mission of the successful contractor shall be to provide comprehensive preventative maintenance (PM) and corrective services as needed, with proper documentation for all patient care equipment included in the MSH medical equipment maintenance program. The approximate number of items is 407, which is subject to change as new items are added to inventory or obsolete items are deleted from inventory.

#### **5.0 DEFINITIONS**

- 5.1 IFB- Means Invitation For Bid.
- 5.2 Vendor/Contractor/Bidder – Means medical equipment service authorized individual representative or company responding to the Invitation For Bid or intending to respond to the Invitation For Bid.
- 5.3 MSH -Means Mississippi State Hospital.
- 5.4 JC- Means The Joint Commission.
- 5.5 OEM -Means Original Equipment Manufacturer
- 5.6 OPSCR -Means The Mississippi Office of Personal Service Contract Review

#### **6.0 SERVICE REQUIREMENTS**

- 6.1 The contractor shall provide professional preventative maintenance and repair services for all items listed in **Attachment-F**.
- 6.2 Contractor shall ensure that all work is performed by staff that is qualified through education, training and experience. Contractor shall provide documentation of qualifications upon request by MSH.
- 6.3 Contractor shall provide one, two, or four inspections per year, as required, of the equipment listed in **Attachment-F**. The assigned frequency of inspection shown in **Attachment- F** is based on OEM recommendations, MSH risk ratings, and contractor's professional recommendation and shall continue to be based on the same criteria.
- 6.4 Contractor shall perform PM inspections to include basic operational testing, electrical safety testing & inspection, output measurement, calibration, certification, verification and minor adjustments.
- 6.5 Contractor shall recommend necessary corrective repairs during scheduled inspections

- and as needed during service calls. Contractor will be issued a purchase order to cover repair labor costs and parts costs.
- 6.6 Contractor shall provide documentation of work performed/inspections made, which shall minimally include: repairs made, equipment description, manufacturer, model, serial number, MSH I.D. number, and location of equipment. Contractor shall also document any replaced parts. Contractor shall place an easily visible inspection sticker on every item of equipment inspected, which minimally shows date of inspection, date next inspection due, and technician's initials.
- 6.7 Contractor shall perform all scheduled maintenance and repairs Monday through Friday between the hours of 7:30 A.M. and 5:00 P.M.. Unscheduled work performed at other times and on other days will be paid at the prevailing rate and must be pre-approved by MSH.
- 6.8 Contractor shall provide call back service at no cost between scheduled inspections when following up on previously serviced equipment.
- 6.9 Contractor shall respond to requests for emergency service the same day when notified prior to 12:00 noon and within 24 hours when notified after 12:00 noon and before 5:00 P.M. Exception would be allowed only when contractor is delayed due to circumstances beyond their control. MSH may require documentation to verify reason for delay.
- 6.10 Contractor shall provide a brief description of proposed services and shall include costs for all service rates to include: standard rates, overtime rates & holiday/weekend rates.
- 6.11 Contractor shall make every effort to perform preventative maintenance in manner that places all applicable equipment in the best possible operating condition to perform in accordance with manufacturer's design and consistent with age and wear of equipment. Contractor shall perform calibration to allow equipment to operate within tolerances as established by the manufacturer and perform safety inspections, measuring and recording any applicable current leakage.
- 6.12 Contractor shall utilize monthly inspection schedule, prepared by MSH, of equipment to be inspected based on service intervals. The schedule, when possible, will be in chronological order by building number. Contractor shall provide no less than four (4) calendar days advance notice of inspection start date(s).
- 6.13 Contractor shall complete inspections, of critical items, within 30 days of their due date, medium priority items within 60 days of their due date and low priority items within 90 days of their due date. MSH will identify and provide to contractor, priority risk ratings.
- 6.14 Contractor will notate and report found equipment items, from previous months, in a manner which allows MSH to easily distinguish them from items currently scheduled for a particular month so that monthly PM compliance rates can be calculated accurately.
- 6.15 Contractor shall notify the designated MSH Officer, prior to leaving a MSH site, when a critical equipment item cannot be located. The designated MSH Officer shall contact the appropriate building staff and initiate an immediate search for the item so that every attempt can be made to allow inspection of the critical item prior to the contractor leaving a MSH site. Contractor shall understand that failure to comply with this notification requirement is basis for termination of this contract.
- 6.16 Reporting Requirements. Contractor shall submit a detailed report, sorted by location, and showing every equipment item inspected each month. The report shall be delivered to MSH by the 15th of each month following the month inspections are performed. A summary report will also be submitted each month showing the total number of items scheduled, number of items completed, number of items not found, number of items found that are not listed, number of items to be removed from service and the number of items in need of repair. The summary report shall also be due by the 15th of the month following the month inspections are performed. Contractor shall be prepared to provide equipment history reports upon request, which shall include up to three



- (3) years of historical information.
- 6.17 Place of Performance. Contractor shall perform equipment maintenance services on the MSH main campus located at 3550 Hwy 468 West, Whitfield, MS 39193. Contractor shall complete repair services at their own place of business and if approved by MSH, at a designated MSH location.
- 6.18 Period of Performance. Contractor shall be required to perform the specified services from approximately May 21, 2025 to May 20, 2030 including the one year optional renewal.

**Section – III**  
**Procurement Schedule/Execution Page – MSH Bid File: 02.26.2025.489**  
**MEDICAL EQUIPMENT MAINTENANCE SERVICES**  
**Note: See Attachment - F For Detailed Equipment Listing**

**Base Monthly Scheduled Preventative Maintenance \$ \_\_\_\_\_**  
**Per Month (60 Months)**

OTHER RATES: For Routine Repairs Outside Scheduled PM

Requirements

<b>RATE</b>	<b>Estimated Hours</b>	<b>Biomedical Hourly Rate</b>
STANDARD RATE	400 Hours	\$
OVERTIME RATE	32 Hours	\$
WEEKEND/HOLIDAY	20 Hours	\$

**BIDS WILL BE OPENED: 3:00 P.M. Wednesday, February 26, 2025, at Building 93, Mississippi State Hospital.**

I certify that I am authorized to enter into a binding contract, if this bid is accepted. By signing below, the undersigned agrees to all terms and conditions of the Invitation For Bid, including attachments and exhibits, in whole and with exception of those amendments as acknowledged in writing to bidder and signed by a duly authorized agent of MSH.

**ACKNOWLEDGEMENT OF AMENDMENTS:**

Bidders shall acknowledge the receipt of amendments by placing an "X" by each amendment number received –  
 Amendment No. 1 ( ) Amendment No. 2 ( ) Amendment No. 3. ( ) Amendment No. 4 ( )

Vendor's Quotation No. \_\_\_\_\_ Date \_\_\_\_\_

Name Of Company \_\_\_\_\_ Telephone \_\_\_\_\_

Address \_\_\_\_\_

City/State/Zip Code \_\_\_\_\_

By \_\_\_\_\_ Title \_\_\_\_\_  
 (Signature)

We submit the above prices on behalf of \_\_\_\_\_ (Vendor) and agree to provide services within \_\_\_\_\_ days from receipt of order or notice to proceed. Unless notified to the contrary, this offer is good for 90 days from the date of the bid opening. In submitting the above bid, it is expressly agreed that upon proper acceptance of any or all items by the Mississippi State Hospital, a contract shall hereby be created only after a written purchase order or contract award notice is mailed or otherwise furnished to the successful bidder within the time of acceptance specified above without further action by either party. The contract shall not be assignable by the vendor in whole or in part without the written consent of Mississippi State Hospital.

H.L. Lockhart

Purchasing Chief

## REFERENCE PAGE – ATTACHMENT: A

COMPANY NAME	CONTACT PERSON	TELEPHONE	ADDRESS	DATE OF LAST SERVICE/SALE

NOTE: ALL REFERENCES WILL BE CONTACTED AND THEY MUST REPORT THE BIDDER TO BE OF GOOD REPUTATION IN PROVIDING SERVICES THE SAME AS THOSE REQUESTED IN THIS IFB.

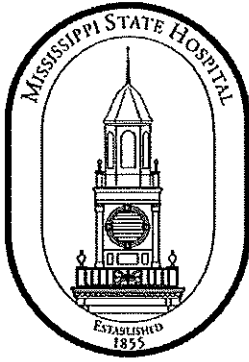
### YEARS IN BUSINESS

Indicate the length of time you have been in business providing the services requested in this invitation for bid: \_\_\_\_\_  
Years and \_\_\_\_\_ Months

NOTE: REFERENCES WILL BE ASKED TO PROVIDE A PASS/FAIL REPUTATION RATING FOR THE BIDDER. AT LEAST TWO OF THE REFERENCES MUST REPORT THE VENDOR TO HAVE A PASS REPUTATION RATING IN ORDER FOR THE VENDOR TO BE CONSIDERED FOR BID AWARD.

**ATTACHMENT – B**

**SAMPLE MSH PERSONAL SERVICES CONTRACT**



## **AGREEMENT BETWEEN MISSISSIPPI STATE HOSPITAL of**

**Whitfield Mississippi (MSH) and \_\_\_\_\_.**

This agreement is entered into by Mississippi State Hospital, hereafter called "Hospital" or "Agency" whose address is Post Office Box 157-A, 3550 Highway 468 West, Whitfield, Mississippi and \_\_\_\_\_, hereinafter called "Independent Contractor" or "Contractor" for the provision of services as set out herein. The term "Hospital" includes Whitfield Medical Surgical Hospital, Jaquith Nursing Home, Oak Circle Center, and other programs and divisions of Mississippi State Hospital

NOW THEREFORE, the parties agree to the terms and conditions herein.

### **1. INDEPENDENT CONTRACTOR**

Neither Independent Contractor nor its employees shall, under any circumstances, be considered servants or agents of the Hospital or any of its subordinate programs and Hospital or any of its subordinate programs shall be at no time legally responsible for any negligence or other wrongdoing by the Independent Contractor or its servants, or agents. Hospital agrees to compensate as outlined in Exhibit - A, which is attached hereto and made a part of as if fully copied herein. These funds shall be paid directly to the Independent Contractor by Hospital. Hospital or any of its subordinate programs shall not withhold from the Independent Contractor payments for any federal or state unemployment taxes, federal or state income taxes, Federal Insurance Contributions Act (FICA) withholdings, or any other amounts for benefits to Independent Contractor. Further, Hospital or its subordinate programs shall not provide to Independent Contractor any insurance coverage or other benefits including Workers Compensation, normally provided by the state for its employees.

### **2. SCOPE OF WORK**

Independent Contractor agrees to provide services to the Hospital as described, and under the conditions, as set out in Exhibit - A which is attached hereto and made a part of as if fully copied herein.

### **3. PERIOD OF AGREEMENT**

Performance of the services will begin on or about \_\_\_\_\_ and will end on or about \_\_\_\_\_. The contract may be renewed for one additional year based on the needs of the hospital, availability of funds, approval of the Mississippi Board of

Mental Health, and approval of the Mississippi Public Procurement Review Board.

4.       COMPENSATION

Hospital agrees to compensate Independent Contractor at a rate for services described in Attachment

A. The total contract amount will not exceed \$\_\_\_\_\_.

5.       RESERVATION OF RIGHT

Any and all forms, reports, designs, and other materials prepared by Independent Contractor for Hospital shall be used by Hospital only for its own internal operations. Hospital retains all rights and interest in said reports.

6.       APPLICABLE LAW

The contract shall be governed by and construed in accordance with the laws of the State of Mississippi, excluding its conflicts of laws provisions, and any litigation with respect thereto shall be brought in the courts of Mississippi.

7.       AVAILABILITY OF FUNDS

It is expressly understood and agreed that the obligation of Hospital to proceed under this agreement is conditioned upon the appropriation of funds by the Mississippi State Legislature and the receipt the appropriated funds. If the funds anticipated for the continuing time fulfillment of the agreement are, at any time, not forthcoming or insufficient, regardless of the source of funding, Hospital shall have the right upon 10 business days written notice to Contractor, to terminate this agreement without damage, penalty, cost or expense to the Hospital of any kind whatsoever. The effective date of termination shall be as specified in the notice of termination.

8.       REPRESENTATION REGARDING CONTINGENT FEES

The Independent Contractor represents that it has not retained a person to solicit or secure a State contract upon an agreement or understanding for a commission, percentage, brokerage, or contingent fee, except as disclosed in the contractor's bid or proposal.

9.       REPRESENTATION REGARDING GRATUITIES

Contractor represents that it has not, is not, and will not offer, give, or agree to give any employee or former employee of Hospital a gratuity or offer of employment in connection with any approval, disapproval, recommendation, development, or any other action or decision related to the solicitation and resulting contract. Contractor further represents that no employee or former employee of Hospital has or is soliciting, demanding, accepting, or agreeing to accept a gratuity or offer of employment for the reasons previously stated; any such action by an employee or former employee in the future, if any, will be rejected by contractor. Contractor further represents that it is in compliance with the Mississippi Ethics in Government laws, codified at Mississippi Code Annotated §§ 25-4-101 through 25-4-121, and has not solicited any employee or former employee to act in violation of said law.

10.      PROCUREMENT REGULATIONS

This contract shall be governed by the applicable provisions of the Public Procurement Review Board Office of Personal Service Contract Review Rules and Regulations, a copy of which is available on the Mississippi Department of Finance and Administration's website ([www.dfa.ms.gov](http://www.dfa.ms.gov)). Any bidder or offeror responding to a solicitation for personal and professional services and any contractor doing business with a state agency is deemed to be on notice of all requirements therein.

#### 11. REQUIRED PUBLIC RECORDS AND TRANSPARENCY

Upon execution of a contract, the provisions of the contract which contain the personal or professional services provided, the unit prices, the overall price to be paid, and the term of the contract shall not be deemed to be a trade secret or confidential commercial or financial information pursuant to Mississippi Code Annotated § 25-61-9(7). The contract shall be posted publicly on [www.transparency.ms.gov](http://www.transparency.ms.gov) and shall be available for at the Agency for examination, inspection, or reproduction by the public. The contractor acknowledges and agrees that the Hospital and this contract are subject to the Mississippi Public Records Act of 1983 codified at Mississippi Code Annotated §§ 25-61-1, et seq. and its exceptions, Mississippi Code Annotated § 79-23-1, and the Mississippi Accountability and Transparency Act of 2008, codified at Mississippi Code Annotated §§ 27-104-151, et seq.

#### 12. COMPLIANCE WITH EQUAL OPPORTUNITY IN EMPLOYMENT POLICY

Contractor understands that the Hospital is an equal opportunity employer and therefore, maintains a policy which prohibits unlawful discrimination based on race, color, creed, sex, age, national origin, physical handicap, disability, genetic information, or any other consideration made unlawful by federal, state, or local laws. All such discrimination is unlawful, and Contractor agrees during the term of the agreement that Contractor will strictly adhere to this policy in its employment practices and provision of services.

#### 13. COMPLIANCE WITH LAWS

Contractor shall comply with, and all activities under this agreement shall be subject to, all applicable federal, state, and local laws and regulations, as now existing and as may be amended or modified.

#### 14. HIPAA

Contractor agrees to comply with the "Administrative Simplification" provisions of the Health Insurance Portability and Accountability Act of 1996, including electronic data interchange, code sets, identifiers, security, and privacy provisions, as may be applicable to the services under this contract.

#### 15. PROPERTY RIGHTS

Property rights do not inure to Contractor until such time as services have been provided under a legally executed contract. Contractor has no legitimate claim of entitlement to the provision of work hereunder and acknowledges that the Hospital may terminate this contract at any time for its own convenience.

#### 16. TERMINATION

Termination for Convenience. The Hospital may, when the interests of the Agency so require, terminate this contract in whole or in part, for the convenience of the Agency. The Hospital shall give written notice of the termination to Contractor specifying the part of the contract terminated and when termination becomes effective. Contractor shall incur no further obligations in connection with the terminated work and on the date set in the notice of termination Contractor will stop work to the extent specified. Contractor shall complete the work not terminated by the notice of termination and may incur obligations as are necessary to do so.

Termination for Default. If the Hospital gives the Contractor a notice that the personal or professional services are being provided in a manner that is deficient, the Contractor shall have 30 days to cure the deficiency. If the Contractor fails to cure the deficiency, the Hospital may terminate the contract for default and the Contractor will be liable for the additional cost to the Hospital to procure the personal and professional services from another source. Termination under this paragraph could result in Contractor being excluded from future contract awards pursuant to Chapter 15 of the Public Procurement Review Board Office of Personal Service Contract Review Rules and Regulations. Any termination wrongly labelled termination for default shall be deemed a termination for convenience.

#### 17. TERMINATION UPON BANKRUPTCY

This contract may be terminated in whole or in part by the Hospital upon written notice to Independent Contractor, if Independent Contractor should become the subject of bankruptcy or receivership proceedings, whether voluntary or involuntary, or upon the execution by Independent Contractor of an assignment for the benefit of its creditors. In the event of such termination, Independent Contractor shall be entitled to recover just and equitable compensation for satisfactory work performed under this contract, but in no case shall said compensation exceed the total contract price.

#### 18. E-PAYMENT

Contractor agrees to accept all payments in United States currency via the State of Mississippi's electronic payment and remittance vehicle. The Agency agrees to make payment in accordance with Mississippi "Timely Payments for Purchases by Public Bodies" laws, which generally provide for payment of undisputed amounts by the Agency within 45 calendar days of receipt of invoice. Mississippi Code Annotated § 31-7-301, et seq.

#### 19. E-VERIFICATION

If applicable, Contractor represents and warrants that it will ensure its compliance with the Mississippi Employment Protection Act and will register and participate in the status verification system for all newly hired employees. Mississippi Code Annotated §§ 71-11-1 and 71-11-3. Contractor agrees to provide a copy of each verification upon request of the Hospital subject to approval by any agencies of the United States Government. Contractor further represents and warrants that any person assigned to perform services hereafter meets the employment eligibility requirements of all immigration laws. The breach of this clause may subject Contractor to the following:

(1) termination of this contract and exclusion pursuant to Chapter 15 of the Public Procurement



Review Board Office of Personal Service Contract Review Rules and Regulations;

(2) the loss of any license, permit, certification or other document granted to Contractor by an agency, department, or governmental entity for the right to do business in Mississippi; or

(3) both.

In the event of such termination, Contractor would also be liable for any additional costs incurred by the Agency due to Contract cancellation or loss of license or permit to do business in the state.

20. ANTI-ASSIGNMENT/SUBCONTRACTING

The Independent Contractor acknowledges that it was selected by the Hospital to perform the services required hereunder based, in part, upon the Independent Contractor's special skills and expertise. The Independent Contractor shall not assign, subcontract, or otherwise transfer this agreement in whole or in part without the prior written consent of the Hospital, which the Hospital may, in its sole discretion, approve or deny without reason. Any attempted assignment or transfer of its obligations without such consent shall be null and void. No such approval by the Hospital of any subcontract shall be deemed in any way to provide for the incurrence of any obligation of the Hospital in addition to the total fixed price agreed upon in this agreement. Subcontracts shall be subject to the terms and conditions of this agreement and to any conditions of approval that the Hospital may deem necessary. Subject to the foregoing, this agreement shall be binding upon the respective successors and assigns of the parties.

21. STOP WORK ORDER

The Hospital may, by written order to Contractor at any time, require Contractor to stop all or any part of the work called for by this contract. This order shall be for a period of time specified by the Hospital. Upon receipt of such an order, Contractor shall forthwith comply with its terms and take all reasonable steps to minimize any further cost to the Hospital. Upon expiration of the stop work order, Contractor shall resume providing the services which were subject to the stop work order, unless the Hospital has terminated that part of the agreement or terminated the agreement in its entirety. The Hospital is not liable for payment for services which were not rendered due to the stop work order.

22. PAYMODE

Payments by Hospital using the state's accounting system shall be made and remittance information provided electronically as directed by the state and deposited into the bank account of Contractor's choice. The Hospital may, at its sole discretion, require Contractor to electronically submit invoices and supporting documentation at any time during the term of this Agreement. Contractor understands and agrees that the Hospital is exempt from the payment of Mississippi taxes. All payments shall be in United States currency.

23. APPROVAL

It is understood that if this contract requires approval by the Public Procurement Review Board ("PPRB") and/or the Department of Finance and Administration Office of Personal Service Contract

Review (“OPSCR”), and this contract is not approved by PPRB and/or OPSCR, it is void and no payment shall be made hereunder.

#### 24. AUTHORITY TO CONTRACT

Contractor warrants: (1) that it is a validly organized business with valid authority to enter into this agreement; (2) that it is qualified to do business and in good standing in the State of Mississippi; (3) that entry into and performance under this agreement is not restricted or prohibited by any loan, security, financing, contractual, or other agreement of any kind; and, (4) notwithstanding any other provision of this agreement to the contrary, that there are no existing legal proceedings or prospective legal proceedings, either voluntary or otherwise, which may adversely affect its ability to perform its obligations under this agreement.

#### 25. CHANGE IN SCOPE OF WORK

The Hospital may order changes in the work consisting of additions, deletions, or other revisions within the general scope of the contract. No claims may be made by Independent Contractor that the scope of the project or of Independent Contractor’s services has been changed, requiring changes to the amount of compensation to Independent Contractor or other adjustments to the contract, unless such changes or adjustments have been made by written amendment to the contract signed by the Hospital and Independent Contractor. If Independent Contractor believes that any particular work is not within the scope of the project, is a material change, or will otherwise require more compensation to Independent Contractor, Independent Contractor must immediately notify the Hospital in writing of this belief. If the Hospital believes that the particular work is within the scope of the contract as written, Independent Contractor will be ordered to and shall continue with the work as changed and at the cost stated for the work within the contract.

#### 26. INFORMATION DESIGNATED BY CONTRACTOR AS CONFIDENTIAL

Any disclosure of those materials, documents, data, and other information which Contractor has designated in writing as proprietary and confidential shall be subject to the provisions of Mississippi Code Annotated §§ 25- 61-9 and 79-23-1. The services to be provided, the unit prices and overall price to be paid, and the term of the contract shall not be deemed a trade secret or confidential commercial or financial information.

#### 27. CONFIDENTIALITY

Hospital is a public agency of the State of Mississippi and is subject to the Mississippi Public Records Act of 1983. Mississippi Code Annotated §§ 25-61-1, et seq. If a public records request is made for any information provided to [Agency] by Contractor, Hospital shall follow the provisions of Mississippi Code Annotated §§ 25-61-9 and 79-23-1 before disclosing such information – unless Contractor has previously indicated the information is not a trade secret or confidential commercial and financial information. The Hospital shall not be liable to the Contractor for disclosure of information required by court order or required by law.

#### 28. CONTRACTOR PERSONNEL

The Hospital shall, throughout the life of the contract, have the right of reasonable rejection and approval of staff or subcontractors assigned to the work by Contractor. If the Hospital reasonably rejects staff or subcontractors, Contractor shall provide replacement staff or subcontractors satisfactory to the Hospital in a timely manner and at no additional cost to the Hospital. The day-to-day supervision and control of Contractor's employees and subcontractors is the sole responsibility of Contractor.

## 29. EXCLUSION OR DEBARMENT

By submitting a response in response to the procurement request, the Contractor certifies that it is not currently excluded or debarred from future contract awards by any political subdivision or agency of any state, federal, local, or county government. Contractor further certifies that it is not an agent of any such person or entity. Contractor certifies that it has not, in the five-year period preceding its offer, been convicted of or had a civil judgment rendered against it for commission of a fraud or criminal offense in connection with obtaining, attempting to obtain, or performance of a public contract; violation of antitrust laws; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property. Contractor certifies that it is not presently indicted or otherwise criminally or civilly charged with the commission of any of the acts listed herein. Contractor certifies that, within the past five years, it has not had a contract with a governmental entity terminated due to the Contractor's failure to perform, default, or any other action or inaction by the Contractor.

## 30. DISCLOSURE OF CONFIDENTIAL INFORMATION REQUIRED BY LAW

In the event that either party to this Agreement receives notice that a third-party has served upon it a subpoena or other validly issued administrative or judicial process ordering divulgence of the other party's data or other information, the party subject to the subpoena or other legal process shall promptly inform the other party at the earliest reasonable opportunity, unless prohibited by law from doing so. Thereafter, the party subject to the legal process shall respond to the extent mandated by law. This section shall survive the termination or completion of this agreement. The parties agree that this section is subject to and superseded by Mississippi Code Annotated §§ 25-61-1, et seq.

## 31. EXCEPTIONS TO CONFIDENTIAL INFORMATION

Independent Contractor and the State shall not be obligated to treat as confidential and proprietary any information disclosed by the other party ("disclosing party") which:

- (a) is rightfully known to the recipient prior to negotiations leading to this agreement, other than information obtained in confidence under prior engagements;
- (b) is generally known or easily ascertainable by nonparties of ordinary skill in the business of the customer;
- (c) is released by the disclosing party to any other person, firm, or entity (including governmental agencies or bureaus) without restriction;
- (d) is independently developed by the recipient without any reliance on confidential information;
- (e) is or later becomes part of the public domain or may be lawfully obtained by the State or Contractor from any nonparty; or,
- (f) is disclosed with the disclosing party's prior written consent.

## 32. FAILURE TO DELIVER

In the event of failure of Contractor to deliver services in accordance with the contract terms and conditions, the Hospital, after due oral or written notice, may procure the services from other sources and hold Contractor responsible for any resulting additional purchase and administrative costs. This remedy shall be in addition to any other remedies that the Hospital may have.

### 33. FAILURE TO ENFORCE DOES NOT CONSTITUTE WAIVER

Failure by the Hospital at any time to enforce the provisions of the contract shall not be construed as a waiver of any such provisions. Such failure to enforce shall not affect the validity of the contract or any part thereof or the right of the Hospital to enforce any provision at any time in accordance with its terms.

### 34. FORCE MAJEURE

Each party shall be temporarily excused from performance for any period and to the extent that it is prevented from performing any obligation or service, in whole or in part, as a result of causes beyond the reasonable control and without the fault or negligence of such party and/or its subcontractors. Such acts shall include without limitation acts of God, strikes, lockouts, riots, acts of war, epidemics, governmental regulations superimposed after the fact, fire, earthquakes, floods, or other natural disasters ("force majeure events"). When such a cause arises, Contractor shall notify the Agency in writing at its earliest reasonable opportunity of the cause of its inability to perform, how it affects its performance, and the anticipated duration of the inability to perform. All parties shall make reasonable efforts to minimize the impact of the force majeure event on contract performance. The Hospital may exercise any rights it has under the contract which are available when neither party is in default.

### 35. INDEMNIFICATION

To the fullest extent allowed by law, Contractor shall indemnify, defend, save and hold harmless, protect, and exonerate the Hospital its commissioners, board members, officers, employees, agents, and representatives, and the State of Mississippi from and against all claims, demands, liabilities, suits, actions, damages, losses, and costs of every kind and nature whatsoever including, without limitation, court costs, investigative fees and expenses, and attorneys' fees, arising out of or caused by Contractor and/or its partners, principals, agents, employees and/or subcontractors in the performance of or failure to perform this agreement.

In the Hospital's sole discretion, upon approval of the Office of the Mississippi Attorney General and the Hospital, Contractor may be allowed to control the defense of any such claim, suit, etc. In the event Contractor defends said claim, suit, etc., Contractor shall use legal counsel acceptable to the Office of the Mississippi Attorney General and the Hospital. Contractor shall be solely responsible for all costs and/or expenses associated with such defense, and the Hospital shall be entitled to participate in said defense. Contractor shall not settle any claim, suit, etc. without the concurrence of the Office of the Mississippi Attorney General and the Hospital, which shall not be unreasonably withheld.

### 36. INDEPENDENT CONTRACTOR STATUS

Contractor shall, at all times, be regarded as and shall be legally considered an independent contractor and shall at no time act as an agent for the Hospital. Nothing contained herein shall be deemed or

construed by the Hospital, Contractor, or any third party as creating the relationship of principal and agent, master and servant, partners, joint ventures, employer and employee, or any similar such relationship between the Hospital and Contractor. Neither the method of computation of fees or other charges, nor any other provision contained herein, nor any acts of the Hospital or Contractor hereunder creates or shall be deemed to create a relationship other than the independent relationship of the Hospital and Contractor.

Contractor's personnel shall not be deemed in any way, directly or indirectly, expressly or by implication, to be employees of the Hospital. Neither Contractor nor its employees shall, under any circumstances, be considered servants, agents, or employees of the Hospital, and the Hospital shall be at no time legally responsible for any negligence or other wrongdoing by Contractor, its servants, agents, or employees.

The Hospital shall not withhold from the contract payments to Contractor any federal or state unemployment taxes, federal or state income taxes, Social Security tax, or any other amounts for benefits to Contractor. Further, the Hospital shall not provide to Contractor any insurance coverage or other benefits, including Workers' Compensation, normally provided by the Hospital for its employees.

#### 37. MODIFICATION OR RENEGOTIATION REQUIRED BY CHANGE IN LAW

The parties agree to renegotiate the agreement in good faith if federal and/or state revisions to any applicable laws or regulations make changes in this agreement necessary. This agreement may be modified only by written agreement signed by the parties hereto and approval by the Public Procurement Review Board, if required.

#### 38. NO LIMITATION OF LIABILITY

Nothing in this agreement shall be interpreted as excluding or limiting any liability of the Contractor for harm arising out of the Contractor's or its subcontractors' performance under this agreement.

#### 39. ORAL STATEMENTS

No oral statement of any person shall modify or otherwise affect the terms, conditions, or specifications stated in this contract. All modifications to the contract shall be made in writing by the Hospital, agreed to by Contractor, and approved by the Public Procurement Review Board, if required.

#### 40. RECOVERY OF MONEY

Whenever, under the contract, any sum of money shall be recoverable from or payable by Contractor to the Hospital, the same amount may be deducted from any sum due to Contractor under the contract or under any other contract between Contractor and the Hospital. The rights of the Hospital are in addition and without prejudice to any other right the Hospital may have to claim the amount of any loss or damage suffered by the Hospital on account of the acts or omissions of Contractor.

#### 41. STATE PROPERTY

Contractor will be responsible for the proper custody and care of any state-owned property furnished for Contractor's use in connection with the performance of this agreement. Contractor will reimburse the state for any loss or damage, normal wear and tear excepted.

42. THIRD PARTY ACTION NOTIFICATION

Contractor shall give the customer prompt notice in writing of any action or suit filed, and prompt notice of any claim made against Contractor by any entity that may result in litigation related in any way to this agreement.

43. UNSATISFACTORY WORK

If, at any time during the contract term, the service performed or work done by Independent Contractor is considered by the Hospital to create a condition that threatens the health, safety, or welfare of the citizens and/or employees of the State of Mississippi, Independent Contractor shall, on being notified by the Hospital, immediately correct such deficient service or work. In the event Independent Contractor fails, after notice, to correct the deficient service or work immediately, the Hospital shall have the right to order the correction of the deficiency by separate contract or with its own resources at the expense of Independent Contractor.

44. NOTICES

All notices required or permitted to be given under this agreement shall be in writing and personally delivered or sent by certified United States mail, postage prepaid, return receipt requested, to the party to whom the notice should be given at the address set forth below. Notice shall be deemed given when actually received or when refused. The parties agree to promptly notify each other in writing of any change of address.

For Independent Contractor: Name: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_

For the Hospital: Name: \_\_\_\_\_ Title: \_\_\_\_\_

Address: Post Office Box 157-A, Whitfield, Mississippi  
3550 Highway 468 West, Whitfield, Mississippi

45. INTEGRATED AGREEMENT/MERGER

This agreement, including all contract documents, represents the entire and integrated agreement between the parties hereto and supersedes all prior negotiations, representations or agreements, irrespective of whether written or oral. This agreement may be altered, amended, or modified only by a written document executed by the State and Independent Contractor. Independent Contractor acknowledges that it has thoroughly read all contract documents and has had the opportunity to receive competent advice and counsel necessary for it to form a full and complete understanding of all rights and obligations herein. Accordingly, this agreement shall not be construed or interpreted in favor of or against the State or Independent Contractor on the basis of draftsmanship or

preparation hereof.

\_\_\_\_\_  
James G. Chastain  
Director  
Mississippi State Hospital

\_\_\_\_\_  
Date

\_\_\_\_\_  
Independent Contractor

\_\_\_\_\_  
Date

## ATTACHMENT - C

### CERTIFICATIONS AND ASSURANCES

I/We make the following certifications and assurances as a required element of the bid to which it is attached, understanding that the truthfulness of the facts affirmed here and the continued compliance with these requirements are conditions precedent to the award or continuation of the related contract(s):

1. Representation Regarding Contingent Fees. By responding to the solicitation the bidder represents that it has not retained any person or agency on a percentage, commission, or other contingent arrangement to secure this contract. If the bidder cannot make such a representation, a full and complete explanation shall be submitted in writing with the bidder's response.
2. Representation Regarding Gratuities. The bidder represents that it has not, is not, and will not offer, give, or agree to give any employee or former employee of MSH a gratuity or offer of employment in connection with any approval, disapproval, recommendation, development, or any other action or decision related to the solicitation and resulting contract. Offeror further represents that no employee or former employee of MSH has or is soliciting, demanding, accepting, or agreeing to accept a gratuity or offer of employment for the reasons previously stated; any such action by an employee or former employee in the future, if any, will be rejected by bidder. Bidder further represents that it is in compliance with the Mississippi Ethics in Government Laws, codified at Mississippi Code Annotated 25-4-101 through 25-4-121, and has not solicited any employee or former employee to act in violation of said law.
3. Certification of Independent Price Determination. By submitting a bid the bidder certifies that the prices submitted in response to the solicitation have been arrived at independently and without any consultation, communication, or agreement with any other bidder or competitor for the purpose of restricting competition.
4. Certification of Non-Debarment. By submitting a bid, the bidder certifies that it is not currently debarred from submitting bids for contracts issued by an political subdivision or agency of Mississippi and that it is not an agent of a person or entity that is currently debarred from submitting bids for contracts issued by any political subdivision or agency of the State of Mississippi.

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Signature of Bidder

---

Title

---

Date



**NOTE: IT IS MANDATORY THAT THIS PAGE BE SIGNED AND RETURNED WITH BID**

**ATTACHMENT - D**

**PROPOSAL ACKNOWLEDGEMENT AND AUTHORIZATION FORM**  
**FOR PROPOSED AGREEMENT ON MSH WASTE MANAGEMENT SERVICES**

1. The undersigned hereby acknowledges that he/she has read and understands the specifications, requirements, and proposed agreement regarding medical equipment maintenance services issued by Mississippi State Hospital (MSH). He/she further acknowledges that the bidder's proposed services fully meet or exceed those as specified in Mississippi State Hospital Invitation for Bid (IFB) for medical equipment maintenance services dated **January 14, 2025**. Additionally, the bidder agrees that all of its bid documents and responses to the aforementioned Invitation for Bid will, at the option of MSH, become a legally binding and essential portion of the final contract between the bidder and MSH.
2. The undersigned hereby agrees that all information contained in this Invitation for Bid is "Confidential and Proprietary Information," and agrees that it will not permit the duplication, use or disclosure of any such Confidential and Proprietary Information to any person (other than its own employees who must have such information for the performance of obligations thereunder by legal means), without authorization in writing by an authorized Officer of MSH.
3. By signing below, the undersigned acknowledges that he/she is a duly authorized agent of the company listed below and, as such, agrees to all above terms and conditions of the IFB for medical equipment maintenance services in whole, with exception of those amendments as acknowledged in writing to offeror and signed by a duly authorized agent of MSH.

Company Name: \_\_\_\_\_

Name of Authorized Agent (Printed): \_\_\_\_\_

Signature of Authorized Agent: \_\_\_\_\_

Date: \_\_\_\_\_

**NOTE: IT IS MANDATORY THAT THIS FORM BE SIGNED AND RETURNED WITH BID**

## **ATTACHMENT - E**

### **MISSISSIPPI DEPARTMENT OF FINANCE AND ADMINISTRATION ADMINISTRATIVE RULE FOR MANDATORY ELECTRONIC PAYMENT OF VENDORS AND ELECTRONIC INVOICING BY VENDORS**

Vendor Name ("Vendor"): \_\_\_\_\_

Vendor has received a copy of the "Mississippi Department of Finance and Administration Administrative Rule on Mandatory Electronic Payment of Vendors."

Vendor understands that MSH is an agency of the State of Mississippi, and as such, its payments are processed by the Mississippi Department of Finance and Administration ("DFA").

Vendor agrees to one of the following:

- a) Within 60 days, enroll in the State of Mississippi E-Payment vehicle, currently Paymode™, for the receipt of payment from the State of Mississippi.
- b) Obtain an exemption from DFA before providing any good or services which may be billable to MSH.

Vendor understands that payment will not be received from the MSH until enrollment in Paymode™ is complete, or an exemption is granted by DFA.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

MISSISSIPPI DEPARTMENT OF FINANCE AND ADMINISTRATION  
ADMINISTRATIVE RULE  
MANDATORY ELECTRONIC PAYMENT OF VENDORS

**I. General Purpose.**

- A. The Mississippi Department of Finance and Administration (DFA) serves as the primary executive branch agency for fiscal management. Under §7-7-41, the State Fiscal Officer has the authority to prescribe rules and regulations concerning the issuance of warrants and other forms of payments for all departments, institutions and agencies of the state. This rule, unless otherwise noted, is to set as the standard that vendors of the State of Mississippi shall be paid electronically and shall be provided the supporting remittance detail by electronic means.
- B. This rule is a means for reducing the costs to produce paper warrants and remittance advices. The State has documented significant savings in the move to electronic payment and remittance. The State avoids the costs associated with printing, sorting, distributing, copying, and mailing warrants. Additionally, the State has determined that there are reduced opportunities for fraud and lost payments under this means of payment and remittance.
- C. Vendors benefit by receiving notification of pending deposits of funds and have options for interfacing the remittance data from the State into their accounts receivable systems.

**II. Definitions.**

- A. ACH: Automated Clearing House. Affiliated with the U. S. Treasury and the Federal Reserve System and used as the conduit for electronic payments and collections.
- B. EFT: Electronic Funds Transfer. Electronic Funds Transfer (EFT) provides for electronic payments and collections. EFT is safe, secure, efficient, and less expensive than paper check payments and collections. Issuance costs for EFT payments are approximately 80% less than the cost to issue the same payment on a paper warrant. EFT transactions use the ACH network associated with the Federal Reserve System.
  - 1. The State of Mississippi uses “standard EFT” for transferring funds to employee bank accounts for direct deposit of payroll payments and for some transfers to checking accounts of State agencies.
  - 2. The State uses expanded EFT in the transfer of funds and remittance information using PayMode™. The State has established PayMode™ as the default payment method for those payments and transfers requiring supporting remittance information.
- C. E-payment vehicle: Tool that captures the payment and remittance information and pushes it electronically to the designated vendor from the source system (MAGIC). The ACH is used to move the funds while a proprietary system is used to provide access to supporting remittance data and notification of the availability of funds to the State’s vendors.
- D. Existing Agreements: Individual agreements in place for the acceptance of electronic payments prior to the implementation of this policy.
- E. PayMode™: A Bank of America product, PayMode™ is the State’s present e-payment vehicle.

- F. MAGIC: Mississippi Accountability System for Government Information and Collaboration, the successor system for SAAS and SPAHRS.
- G. Vendor payments: Payments initiated and approved by State Agencies for various goods and services or as used to transfer funds to other governing authorities such as school districts, cities, and counties.

### **III. Requirements for Transitioning to E-payment Vehicle**

- A. All existing vendors presently set up for payment through standard EFT, unless otherwise approved as an exemption, must be enrolled in PayMode™.
- B. All vendors established as new vendors in the State Magic System must be established for e-payment and remittance via PayMode™.
- C. All remaining MAGIC vendors, unless specifically exempted, must convert to PayMode™ on the schedule determined by DFA.
- D. To register for PayMode™, vendors should go to the Bank of America's™ enrollment website at <http://www.bankofamerica.com/paymode/ms>.
  - 1. Vendor must have a valid email address in order to enroll with PayMode™.  
This email address can be obtained through one of the free email services such as Yahoo or Hotmail.
  - 2. Vendor must have access to a computer. As computers are generally accessible in all businesses as well as in Public Libraries or other public forums, no exemption will be granted for having only limited or no access to a computer.
  - 3. Vendor may request assistance in enrolling with the State's e-payment service provider by contacting [mash@dfa.state.ms.us](mailto:mash@dfa.state.ms.us) or by calling MASH at (601) 359-1343.

### **IV. Requirements for Transitioning to E-invoicing**

- A. All vendors who contract with a state agency must agree to invoice the State electronically through PayMode.
- B. To register for PayMode E-invoicing, vendors must first register with PayMode for E-payment.
- C. Vendors must then complete additional information on the PayMode website to enroll in E-invoicing.
- D. Vendors may request assistance in enrolling in PayMode E-invoicing by contacting PayMode Customer Support at 1-866-252-7366.

### **V. Exemptions**

- A. The following are exempt from this rule:
  - 1. State employees as defined in §25-9-107;
  - 2. Contract workers – note that Independent Contractors are **not** exempt from this rule;
  - 3. Vendors specifically approved for “one of” payments using the

specific vendor number designated for that purpose by the Office of Fiscal Management;

4. Right-of-Way acquisition payments made by the Mississippi Department of Transportation.
5. Debt service payments made by the Office of the State Treasurer;
6. Tax payments to the IRS (standard EFT);
7. Tax payments to the Mississippi State Tax Commission (standard EFT);
8. Transfers to the Public Employees Retirement System of Mississippi (standard EFT);
9. Transfers to the Mississippi Deferred Compensation and Trust/SBA (standard EFT);
10. Vendors who apply for exemption and are approved by DFA.

B. To apply for exemption, the vendor must submit a written application to: Director, Office of Fiscal Management  
Department of Finance and Administration  
501 North West Street, Suite  
1101B Jackson, Mississippi 39201

C. Application must detail the following:

1. Reason(s) exemption requested. This must be a narrative explanation of the reason for the request;
2. Documentation of supporting cost and legal issues associated with the request for the exemption.

D. DFA will issue a written determination within 10 business days of the receipt of the exemption request. The written determination of DFA will be considered the final determination.

# ATTACHMENT - F

ID#	LOCATI	DESCRIPTION	MANUFACTURER	MODEL	SERIAL#	PM FRE
AC6730	75D	COMPRESSOR AIR	P&C (RM-120)		36499	A
AC9244	75D	COMPRESSOR AIR	MATRIX CONTROLS	OL-6000	30021	A
AF8810	60W	AIR FILTRATION UNIT	BIOLOGICAL CONT	MAP-400M	M4028A00265	BI
AF9453	60W	AIR FILTRATION UNIT	ABATEMENT TECH	HC800F	F1878B	BI
AF9453	60W	AIR FILTRATION UNIT	ABATEMENT TECH	HC800F	F1870B	BI
AF9453	60W	AIR FILTRATION UNIT	ABATEMENT TECH	HC800F	F1868B	BI
AF9454	60W	AIR FILTRATION UNIT	ABATEMENT TECH	HC800F	F1879B	BI
AF9454	60W	AIR FILTRATION UNIT	ABATEMENT TECH	HC800F	F1998B	BI
AI9666	60LB	ANALYZER IMMUNOA	ABBOTT	I-STAT 1	357092	A
AL9739	60LB	ANALYZER CARDIAC	VERBATIM	300646 PAT	1609D2809	A
AM000	75D	AMALGAMATOR	DENSPLY RINN (RM	CO20200	5061	A
AM899	75D	AMALGAMATOR	DENTSPLY	400	21072	A
AU9703	60LB	ANALYZER URINE	ROCHE	COBAS U41	10135	A
BE9615	60W	VITAL SIGNS MONITO	WELCH ALLYN	42NTB-E1	201020056	A
BE9615	34NH	VITAL SIGNS MONITO	WELCH ALLYN	42NTB-E1	201020054	A
BE9671	43W	VITAL SIGNS MONITO	WELCH ALLYN	42NTB-E1	201215911	A
BE9671	31NH	VITAL SIGNS MONITO	WELCH ALLYN	42NTB-E1	201215465	A
BE9671	45W	VITAL SIGNS MONITO	WELCH ALLYN	42NTB-E1	201214226	A
BE9671	201W	VITAL SIGNS MONITO	WELCH ALLYN (WA	42NTB-E1	201215878	A
BE9671	78NH	VITAL SIGNS MONITO	WELCH ALLYN	42NTB-E1	201215790	A
BE9672	36NS	VITAL SIGNS MONITO	WELCH ALLYN	42NTB-E1	201215956	A
BE9672	203W	VITAL SIGNS MONITO	WELCH ALLYN (WA	42NTB-E1	201215487	A
BE9672	31NH	VITAL SIGNS MONITO	WELCH ALLYN	42NTB-E1	201215368	A
BE9672	34NH	VITAL SIGNS MONITO	WELCH ALLYN	42NTB-E1	201216270	A
BE9672	33NH	VITAL SIGNS MONITO	WELCH ALLYN	42NTB-E1	201215954	A
BE9672	78NH	VITAL SIGNS MONITO	WELCH ALLYN(WA	42NTB-E1	201216277	A
BE9672	33NH	VITAL SIGNS MONITO	WELCH ALLYN	42NTB-E1	201216235	A
BE9672	23W	VITAL SIGNS MONITO	WELCH ALLYN	42NTB-E1	201215725	A
BE9672	28NH	VITAL SIGNS MONITO	WELCH ALLYN	42NTB-E1	201216267	A

ID#	LOCATI	DESCRIPTION	MANUFACTURER	MODEL	SERIAL#	PM FRE
BE9673	43W	VITAL SIGNS MONITO	WELCH ALLYN	42NTB-E1	201215966	A
BE9673	31NH	VITAL SIGNS MONITO	WELCH ALLYN(WA	42NTB-E1	201215978	A
BE9673	78NH	VITAL SIGNS MONITO	WELCH ALLYN(WA	42NTB-E1	201216268	A
BE9673	201W	VITAL SIGNS MONITO	WELCH ALLYN (WA	42NTB-E1	201215462	A
BE9673	90W	VITAL SIGNS MONITO	WELCH ALLYN (WA	42NTB-E1	201216271	A
BE9673	45W	VITAL SIGNS MONITO	WELCH ALLYN	42NTB-E1	201215479	A
BE9673	65SD	VITAL SIGNS MONITO	WELCH ALLYN	42NTB-E1	201215955	A
BE9673	46W	VITAL SIGNS MONITO	WELCH ALLYN	42NTB-E1	201215915	A
BE9673	81W	VITAL SIGNS MONITO	WELCH ALLYN	42NTB-E1	201216275	A
BE9674	33NH	VITAL SIGNS MONITO	WELCH ALLYN	42NTB-E1	201215972	A
BE9674	46W	VITAL SIGNS MONITO	WELCH ALLYN	42NTB-E1	201215793	A
BE9674	34NH	VITAL SIGNS MONITO	WELCH ALLYN	42NTB-E1	201215960	A
BE9674	201W	VITAL SIGNS MONITO	WELCH ALLYN (WA	42NTB-E1	201216103	A
BE9674	203W	VITAL SIGNS MONITO	WELCH ALLYN (WA	42NTB-E1	201215476	A
BE9674	75D	VITAL SIGNS MONITO	WELCH ALLYN	42NTB-E1	201215788	A
BE9680	78NH	VITAL SIGNS MONITO	WELCH ALLYN(WA	42NTB-E1	201303021	A
BE9680	65SD	VITAL SIGNS MONITO	WELCH ALLYN	42NTB-E1	20130311	A
BE9684	67EH	VITAL SIGNS MONITO	WELCH ALLYN	42NTB-E1	201308936	A
BE9684	90W	VITAL SIGNS MONITO	WELCH ALLYN (WA	42NTB-E1	201308950	A
BE9684	23W	VITAL SIGNS MONITO	WELCH ALLYN	42NTB-E1	201308949	A
BE9690	60W	VITAL SIGNS MONITO	WELCH ALLYN	42NTB-E1	201402616	A
BE9694	90W	VITAL SIGNS MONITO	WELCH ALLYN (EX	42NTB-E1	201407170	A
BE9805	60ECT	VITAL SIGNS MONITO	CARDIAC DIRECT	GT-9000	M19612590027	A
BE9805	60ECT	VITAL SIGNS MONITO	CARDIAC DIRECT	GT-9000	M19612590030	A
BE9815	60ECT	VITAL SIGNS MONITO	CARDIAC DIRECT	GT-9000	M19C01620032	A
BE9815	60ECT	VITAL SIGNS MONITO	CARDIAC DIRECT	GT-9000	M19C01620040	A
BE9824	60W	VITAL SIGNS MONITO	CARDIAC DIRECT/R	GT-9000	M20413950017	A
BE9824	60W	VITAL SIGNS MONITO	CARDIAC DIRECT/R	GT-9000	M20413950003	A
BE9843	45W	VITAL SIGNS MONITO	WELCH ALLYN	4400	100064193420	A
BE9845	203W	VITAL SIGNS MONITO	WELCH ALLYN(WA	4400	100029511221	A
BE9852	87W	VITAL SIGNS MONITO	WELCH ALLYN	4400	100036751521	A

ID#	LOCATI	DESCRIPTION	MANUFACTURER	MODEL	SERIAL#	PM FRE
BE9905	60W	VITAL SIGNS MONITO	WELCH ALLYN	4400	100037101924	A
BE9905	60W	VITAL SIGNS MONITO	WELCH ALLYN	4400	100037161924	A
BE9905	34NH	VITAL SIGNS MONITO	WELCH ALLYN	4400	100044772424	A
BE9905	78NH	VITAL SIGNS MONITO	WELCH ALLYN	4400	100026821524	A
BE9905	28NH	VITAL SIGNS MONITO	WELCH ALLYN	4400	100021621224	A
BE9905	33NH	VITAL SIGNS MONITO	WELCH ALLYN	4400	100026871524	A
BE9905	31NH	VITAL SIGNS MONITO	WELCH ALLYN	4400	100017451024	A
BT0000	27OT	BATH PARRAFIN	TALCOTT (HAS PB0		862151	A
CD7444	75D	CHAIR DENTAL	WDM		855600	A
CD7858	75D	CHAIR DENTAL	DENTAL EZ			A
CD8373	75D	CHAIR DENTAL	ROYAL	16	1612176	A
CD8373	75D	CHAIR DENTAL			D436170	A
CD8619	75D	CHAIR DENTAL			1524676	A
CD9167	75D	CHAIR DENTAL			219490	A
CF0000	60LB	CENTRIFUGE	LABSCO/DRUCKER	653V LABS	630911-8	BI
CF9641	60LB	CENTRIFUGE	DRUCKER	755VES	601211-17	BI
CF9805	60LB	CENTRIFUGE	UNICO	C8724X	DP1901202	BI
CP0000	27OT	COLD PACK UNIT	GIBSON	GFCO5M3A	WB40204159	A
CP8945	27OT	COLD PACK UNIT	FRIGIDAIRE	MFCO5M3B	WB92324279	A
CR6986	75D	CART DENTAL INSTR	MWE	2514	J40954	A
CR7123	75D	CART DENTAL INSTR	ADEC	2521	J510567	A
CR7445	75D	CART DENTAL	ADEC			A
CR8373	75D	CART DENTAL INSTR	ADEC	2561	F449975	A
CR8619	75D	CART DENTAL	ADEC	2671	H518908	A
CS8271	27OT	COMPRESSOR SEQU	CAMP HEMAFLO	7055	102120	A
DF9666	60W	DEFIBRILLATOR	PHYSIO CONTROL	LP20E	40814723	A
DF9667	65SD	DEFIBRILLATOR	PHYSIO CONTROL	LP CRPLUS	40822309	BI
DF9667	81W	DEFIBRILLATOR(ON	PHYSIO CONTROL(	LP CRPLUS	44520157	BI
DF9667	80M	DEFIBRILLATOR	PHYSIO CONTROL	LP CRPLUS	40822318	BI
DF9667	65SD	DEFIBRILLATOR	PHYSIO CONTROL(	LP CRPLUS	40822316	BI
DF9667	21OP	DEFIBRILLATOR	PHYSIO CONTROL	LP CRPLUS	40822314	BI



ID#	LOCATI	DESCRIPTION	MANUFACTURER	MODEL	SERIAL#	PM FRE
DF9667	87W	DEFIBRILLATOR	PHYSIO CONTROL	LP CRPLUS	40822311	BI
DF9667	32CIP	DEFIBRILLATOR	PHYSIO CONTROL	LP CRPLUS	40822310	BI
DF9668	201W	DEFIBRILLATOR	PHYSIO CONTROL	LP CRPLUS	40822308	BI
DF9668	202W	DEFIBRILLATOR	PHYSIO CONTROL	LP CRPLUS	40822307	BI
DF9668	203W	DEFIBRILLATOR	PHYSIO CONTROL	LP CRPLUS	40822306	BI
DF9668	60ECT	DEFIBRILLATOR	PHYSIO CONTROL (	LP CRPLUS	40822305	BI
DF9668	60W	DEFIBRILLATOR	PHYSIO CONTROL	LP CRPLUS	40822304	BI
DF9668	31NH	DEFIBRILLATOR	PHYSIO CONTROL	LP CRPLUS	40822303	BI
DF9668	23W	DEFIBRILLATOR	PHYSIO CONTROL	LP CRPLUS	40822290	BI
DF9668	43W	DEFIBRILLATOR	PHYSIO CONTROL	LP CRPLUS	40822302	BI
DF9668	23W	DEFIBRILLATOR	PHYSIO CONTROL	LP CRPLUS	40822301	BI
DF9668	203W	DEFIBRILLATOR	PHYSIO CONTROL (	LP CRPLUS	40822300	BI
DF9669	81W	DEFIBRILLATOR	PHYSIO CONTROL	LP CRPLUS	40822294	BI
DF9669	45W	DEFIBRILLATOR	PHYSIO CONTROL	LP CRPLUS	40822293	BI
DF9669	75D	DEFIBRILLATOR	PHYSIO CONTROL	LP CRPLUS	40822292	BI
DF9669	80M	DEFIBRILLATOR	PHYSIO CONTROL	LP CRPLUS	40822284	BI
DF9669	34NH	DEFIBRILLATOR	PHYSIO CONTROL	LP CRPLUS	40822289	BI
DF9669	90W	DEFIBRILLATOR	PHYSIO CONTROL	LP CRPLUS	40822287	BI
DF9669	201W	DEFIBRILLATOR	PHYSIO CONTROL	LP CRPLUS	40822286	BI
DF9669	78NH	DEFIBRILLATOR	PHYSIO CONTROL	LP CRPLUS	40822285	BI
DF9669	38R	DEFIBRILLATOR	PHYSIO CONTROL (	LP CRPLUS	40822283	BI
DF9670	33NH	DEFIBRILLATOR	PHYSIO CONTROL	LP CRPLUS	40822282	BI
DF9670	28NH	DEFIBRILLATOR	PHYSIO CONTROL	LP CRPLUS	40822279	BI
DF9670	43F	DEFIBRILLATOR	PHYSIO CONTROL	LP CRPLUS	40822278	BI
DF9670	81W	DEFIBRILLATOR	PHYSIO CONTROL	LP CRPLUS	40822277	BI
DF9670	36NS	DEFIBRILLATOR	PHYSIO CONTROL	LP CRPLUS	40822276	BI
DF9676	67EH	DEFIBRILLATOR	PHYSIO CONTROL	LP CRPLUS	40985623	BI
DF9676	33NH	DEFIBRILLATOR	PHYSIO CONTROL	LP CRPLUS	40985621	BI
DF9676	23W	DEFIBRILLATOR	PHYSIO CONTROL (	LP CRPLUS	40985622	BI
DF9677	46W	DEFIBRILLATOR	PHYSIO CONTROL	LP CRPLUS	40985620	BI
DF9677	45W	DEFIBRILLATOR	PHYSIO CONTROL	LP CRPLUS	40985618	BI

ID#	LOCATI	DESCRIPTION	MANUFACTURER	MODEL	SERIAL#	PM FRE
DF9677	69OCC	DEFIBRILLATOR	PHYSIO CONTROL	LP CRPLUS	40985619	BI
DF9683	90W	DEFIBRILLATOR	PHYSIO CONTROL (	LP CRPLUS	41478143	BI
DF9690	20PD	DEFIBRILLATOR	PHYSIO CONTROL	LP CRPLUS	42149231	BI
DF9902	60W	DEFIBRILLATOR	PHYSIO CONTROL	LP15	50749014	BI
DS7153	75D	DENTURE UNIT	CTY		C611543	A
EC9635	60EC	ECG UNIT	GE	MAC 1600	SDE11240077NA	Q
EC9691	60N	EEG UNIT	NICOLET	982A0444	34100666	A
EC9903	60EC	ECG UNIT	GE	MAC 7	23410008SA	Q
ES9130	60ECT	ECT UNIT	SOMATICS	SYSTEM IV	40191	A
ES9667	60ECT	ECT UNIT	SOMATICS	SYSTEM IV	42710	A
GM003	65SD	GLUCOSE MONITOR	NOVA BIOMEDICAL	STATSTRIP	179-0581-17205	A
GM003	65SD	GLUCOSE MONITOR	NOVA BIOMEDICAL	STATSTRIP	179-0597-17205	A
GM003	69OCC	GLUCOSE MONITOR	NOVA BIOMEDICAL	STATSTRIP	179-0651-17205	A
GM003	65SD	GLUCOSE MONITOR	NOVA BIOMEDICAL	STATSTRIP	179-0583-17205	A
GM003	23W	GLUCOSE MONITOR	NOVA BIOMEDICAL	STATSTRIP	179-0617-17205	A
GM003	23W	GLUCOSE MONITOR	NOVA BIOMEDICAL	STATSTRIP	179-0644-17205	A
GM003	90W	GLUCOSE MONITOR	NOVA BIOMEDICAL	STATSTRIP	179-0620-17205	A
GM004	65SD	GLUCOSE MONITOR	NOVA BIOMEDICAL	STATSTRIP	179-0587-17205	A
GM004	65SD	GLUCOSE MONITOR	NOVA BIOMEDICAL	STATSTRIP	179-0648-17205	A
GM004	78NH	GLUCOSE MONITOR	NOVA BIOMEDICAL	STATSTRIP	179-0641-17205	A
GM004	81W	GLUCOSE MONITOR	NOVA BIOMEDICAL	STATSTRIP	179-0649-17205	A
GM004	28NH	GLUCOSE MONITOR	NOVA BIOMEDICAL	STATSTRIP	179-0654-17205	A
GM004	203W	GLUCOSE MONITOR	NOVA BIOMEDICAL(	STATSTRIP	181-0394-18061	A
GM004	65SD	GLUCOSE MONITOR	NOVA BIOMEDICAL	STATSTRIP	181-0020-18114	A
GM004	60LB	GLUCOSE MONITOR	NOVA BIOMEDICAL	STATSTRIP	181-0786-18304	A
GM004	65SD	GLUCOSE MONITOR	NOVA BIOMEDICAL	STATSTRIP	181-0557-19030	A
GM004	65SD	GLUCOSE MONITOR	NOVA BIOMEDICAL	STATSTRIP	181-1214-19220	A
GM004	60LB	GLUCOSE MONITOR	NOVA BIOMEDICAL	STATSTRIP	181-0187-19323	A
GM004	60LB	GLUCOSE MONITOR	NOVA BIOMEDICAL	STATSTRIP	181-0982-19301	A
GM004	203W	GLUCOSE MONITOR	NOVA BIOMEDICAL	STATSTRIP	181-0231-20169	A
GM004	90W	GLUCOSE MONITOR	NOVA BIOMEDICAL	STATSTRIP	181-0506-20195	A

ID#	LOCATI	DESCRIPTION	MANUFACTURER	MODEL	SERIAL#	PM FRE
GM004	43W	GLUCOSE MONITOR	NOVA BIOMEDICAL	STATSTRIP	181-0606-21082	A
GM004	60W	GLUCOSE MONITOR	NOVA BIOMEDICAL	STATSTRIP	181-0155-21114	A
GM004	60LB	GLUCOSE MONITOR	NOVA BIOMEDICAL	STATSTRIP	181-1119-21200	A
GM004	45W	GLUCOSE MONITOR	NOVA BIOMEDICAL	STATSTRIP	181-0038-21270	A
GM004	60LB	GLUCOSE MONITOR	NOVA BIOMEDICAL	STATSTRIP	181-0504-21207	A
GM004	45W	GLUCOSE MONITOR	NOVA BIOMEDICAL	STATSTRIP	181-0118-21270	A
GM004	60EC	GLUCOSE MONITOR	NOVA BIOMEDICAL	STATSTRIP	181-0122-21326	A
GM004	60LB	GLUCOSE MONITOR	NOVA BIOMEDICAL	STATSTRIP	181-0554-21328	A
GM004	60LB	GLUCOSE MONITOR	NOVA BIOMEDICAL	STATSTRIP	181-0803-22066	A
GM004	203W	GLUCOSE MONITOR	NOVA BIOMEDICAL	STATSTRIP	181-0996-22130	A
GM004	60LB	GLUCOSE MONITOR	NOVA BIOMEDICAL	STATSTRIP	181-0979-22211	A
GM004	33NH	GLUCOSE MONITOR	NOVA BIOMEDICAL	STATSTRIP	181-0786-22260	A
GM004	201W	GLUCOSE MONITOR	NOVA BIOMEDICAL	STATSTRIP	181-0347-22284	A
GM004	60LB	GLUCOSE MONITOR	NOVA BIOMEDICAL	STATSTRIP	181-0635-23039	A
GM004	33NH	GLUCOSE MONITOR	NOVA BIOMEDICAL	STATSTRIP	181-0128-23138	A
GM004	60ECT	GLUCOSE MONITOR	NOVA BIOMEDICAL	STATSTRIP	181-0120-23138	A
GM004	60LB	GLUCOSE MONITOR	NOVA BIOMEDICAL	STATSTRIP	181-1250-23255	A
GM004	60LB	GLUCOSE MONITOR	NOVA BIOMEDICAL	STATSTRIP	181-1255-23255	A
GM004	60LB	GLUCOSE MONITOR	NOVA BIOMEDICAL	STATSTRIP	181-1184-23321	A
GM004	31NH	GLUCOSE MONITOR	NOVA BIOMEDICAL	STATSTRIP	181-1266-23348	A
GM004	34NH	GLUCOSE MONITOR	NOVA BIOMEDICAL	STATSTRIP	181-0585-24114	A
GM004	46W	GLUCOSE MONITOR	NOVA BIOMEDICAL	STATSTRIP	181-0528-24185	A
GM004	201W	GLUCOSE MONITOR	NOVA BIOMEDICAL	STATSTRIP	181-0416-24222	A
GM004	60LB	GLUCOSE MONITOR	NOVA BIOMEDICAL	STATSTRIP	181-0262-24232	A
GM004	60LB	GLUCOSE MONITOR	NOVA BIOMEDICAL	STATSTRIP	181-1024-24276	A
GM004	60LB	GLUCOSE MONITOR	NOVA BIOMEDICAL	STATSTRIP	181-0969-24276	A
GM004	60LB	GLUCOSE MONITOR	NOVA BIOMEDICAL	STATSTRIP	181-1952-24298	A
GM004	60LB	GLUCOSE MONITOR	NOVA BIOMEDICAL	STATSTRIP	181-1933-24298	A
GM004	60LB	GLUCOSE MONITOR	NOVA BIOMEDICAL	STATSTRIP	181-1968-24298	A
HC9892	27OT	HOT PACK HEATING	CHATTANOOGA	M-2	T27957C	A
HT9583	60W	HYPO-HYPER THERMI	CINCINNATI SUB-ZE	222R	093-19704	BI

ID#	LOCATI	DESCRIPTION	MANUFACTURER	MODEL	SERIAL#	PM FRE
HT9625	60W	HYPO-HYPERTHERMI	CINCINNATI	SUB-ZE 222S	112-2-00159	Q
HT9734	60W	HYPO-HYPERTHERMI	CINCINNATI	SUB-ZE 233	163-3-05730	Q
LT7776	75D	LIGHT DENTAL	PI	LF2	63104	A
LT8373	75D	LIGHT DENTAL			F446854	A
LT8841	75D	LIGHT DENTAL CURI	DENTSPLY	200R	20568	A
OO000	60EC	OTOSCOPE/OPHTHAL	WELCH ALLYN	74710		A
OO000	60EC	OTOSCOPE/OPHTHAL	WELCH ALLYN	71150		A
OO000	67EH	OTOSCOPE/OPHTHAL	WELCH ALLYN		MSH-71216	A
OO000	34NH	OTOSCOPE/OPHTHAL	WELCH ALLYN	97250M		A
OO000	80M	OTOSCOPE/OPHTHAL	WELCH ALLYN	05259M		A
OO000	80M	OTOSCOPE/OPHTHAL	WELCH ALLYN	97250M		A
OO000	23W	OTOSCOPE/OPHTHAL	WELCH ALLYN	97100-M		A
OO000	23W	OTOSCOPE/OPHTHAL	WELCH ALLYN	97100-M		A
OO000	23W	OTOSCOPE/OPHTHAL	WELCH ALLYN	97100-M		A
OO000	33NH	OTOSCOPE/OPHTHAL	WELCH ALLYN	97100-M		A
OO000	31NH	OTOSCOPE/OPHTHAL	WELCH ALLYN	97100-M		A
OO000	46W	OTOSCOPE/OPHTHAL	WELCH ALLYN	97100-M		A
OO000	28NH	OTOSCOPE/OPHTHAL	WELCH ALLYN (WA	97100-M		A
OO000	45W	OTOSCOPE/OPHTHAL	WELCH ALLYN	97100-M		A
OO000	31NH	OTOSCOPE/OPHTHAL	WELCH ALLYN	97100-M		A
OO000	60EC	OTOSCOPE/OPHTHAL	WELCH ALLYN	97100-M		A
OO000	90W	OTOSCOPE/OPHTHAL	WELCH ALLYN (CU	97100-M	(PERKIN'S OFF)	A
OO000	60EC	OTOSCOPE/OPHTHAL	WELCH ALLYN	97100-M		A
OO000	78NH	OTOSCOPE/OPHTHAL	WELCH ALLYN	97100-M		A
OO000	203W	OTOSCOPE/OPHTHAL	WELCH ALLYN (WA	97100-M		A
OO000	202W	OTOSCOPE/OPHTHAL	WELCH ALLYN	97100-M		A
OO000	81W	OTOSCOPE/OPHTHAL	WELCH ALLYN	97100-M		A
OO001	201W	OTOSCOPE/OPHTHAL	WELCH ALLYN (WA	97100-M		A
OO001	87W	OTOSCOPE/OPHTHAL	WELCH ALLYN(LOA	97100-M		A
OX9670	60W	OXIMETER PULSE	NELLCOR PURITAN	N-85	97523517	A
PB8348	27OT	PARALLEL BARS	MIDLAND	671-E	0030246	A

ID#	LOCATI	DESCRIPTION	MANUFACTURER	MODEL	SERIAL#	PM FRE
PF0016	60W	PUMP FEEDING	KENDALL (on B-203	382400	C0616832	A
PF0016	78NH	PUMP FEEDING	KENDALL	382400	C0624525	A
PF0017	33NH	PUMP FEEDING	KENDALL	382400	C0816803	A
PF0017	33NH	PUMP FEEDING	KENDALL (RM104B)	382400	C0827280	A
PF0018	78NH	PUMP FEEDING	KENDALL	382400	C0912403	A
PF0018	60W	PUMP FEEDING	KENDALL (RM 207)	382400	C0919781	A
PF0019	65SD	PUMP FEEDING	KENDALL	382400	C0517932	A
PF0020	60W	PUMP FEEDING	KENDALL	382400	C1003359	A
PF0022	78NH	PUMP FEEDING	KENDALL	382400	C1800300	A
PF0023	78NH	PUMP FEEDING	KENDALL	382400	C1165079	A
PF0026	34NH	PUMP FEEDING	COVIDIEN	382400	C1161396	A
PF0026	78NH	PUMP FEEDING	COVIDIEN	382400	C17169293	A
PF0026	34NH	PUMP FEEDING	COVIDIEN	382400	C17193762	A
PF0026	28NH	PUMP FEEDING	COVIDIEN	382400	C18218440	A
PF0027	34NH	PUMP FEEDING	COVIDIEN	382400	C18218461	A
PF0027	34NH	PUMP FEEDING	COVIDIEN	382400	C19240065	A
PF0027	33NH	PUMP FEEDING	COVIDIEN	382400	C19241929	A
PF0027	33NH	PUMP FEEDING	COVIDIEN	382400	C18230129	A
PF0027	33NH	PUMP FEEDING	COVIDIEN	382400	C19242075	A
PF0027	80M	PUMP FEEDING	COVIDIEN	382400	C19242582	A
PF0027	28NH	PUMP FEEDING	COVIDIEN	382400	C19242578	A
PF0028	80M	PUMP FEEDING	COVIDIEN	382400	C19242567	A
PF0028	60W	PUMP FEEDING	COVIDIEN	382400	C19250171	A
PF0028	60W	PUMP FEEDING	COVIDIEN (on B-34)	382400	C19250178	A
PF0028	60W	PUMP FEEDING	COVIDIEN	382400	C19250180	A
PF0028	28NH	PUMP FEEDING	COVIDIEN	382400	C21328251	A
PF0028	34NH	PUMP FEEDING	CARDINAL HEALTH	382400	C23410025	A
PI0013	60W	PUMP INFUSION	BAXTER	SIGMA SPE	709809	BI
PI0014	60W	PUMP INFUSION	BAXTER	SIGMA SPE	900104	BI
PI0014	60W	PUMP INFUSION	BAXTER	SIGMA SPE	829194	BI
PI0015	60W	PUMP INFUSION	BAXTER	SIGMA SPE	755444	BI

ID#	LOCATI	DESCRIPTION	MANUFACTURER	MODEL	SERIAL#	PM FRE
PI0015	60W	PUMP INFUSION	BAXTER	SIGMA SPE	G000001013852	BI
PI0015	60W	PUMP INFUSION	BAXTER	SIGMA SPE	000000744695	BI
PI0015	60W	PUMP INFUSION	BAXTER	SIGMA SPE	G00000426412	BI
PI0015	60W	PUMP INFUSION	BAXTER	SIGMA SPE	000000440701	BI
PI0015	60W	PUMP INFUSION	BAXTER	SIGMA SPE	000000722844	BI
PI0015	60W	PUMP INFUSION	BAXTER	SIGMA SPE	G00000725868	BI
PI0015	60W	PUMP INFUSION	BAXTER	SIGMA SPE	G00000910987	BI
PI0015	60W	PUMP INFUSION	BAXTER	SIGMA SPE	000000709911	BI
PI0016	60W	PUMP INFUSION	BAXTER	SIGMA SPE	000000428299	BI
PL0000	60W	LIFT PATIENT	ARJO HUNTLEIGH	TENOR	TCMWS0610U722	Q
PL0000	60W	LIFT PATIENT	ARJO HUNTLEIGH	SARA 3000	STLS0708U507	Q
PL0000	60W	LIFT PATIENT	ARJO HUNTLEIGH	SARA 3000	STLS0708U498	Q
PL9255	31NH	LIFT PATIENT	DRIVE MEDICAL (R	13240		Q
PL9541	28NH	LIFT PATIENT	DRIVE MEDICAL	13240	A7A00988	Q
PL9602	78NH	LIFT PATIENT	HOYER(WAS 95250)	HPL600	31112	Q
PL9670	31NH	LIFT PATIENT	HOYER	HPL700	10120	Q
PL9670	60W	LIFT PATIENT	HOYER	HPL700	10113	Q
PL9670	65SD	LIFT PATIENT	HOYER	HPL700	10123	Q
PL9671	201W	LIFT PATIENT	HOYER (BLDG. 39)	HPL700	10122	Q
PL9731	33NH	LIFT PATIENT	HOYER	HPL700	999474	Q
PL9748	34NH	LIFT PATIENT	HOYER	HPL700-S2	1000030817	Q
PL9805	78NH	LIFT PATIENT	HOYER	HPL700-S2	1000153075	Q
PL9866	33NH	LIFT PATIENT	HOYER	HOY-ELEVA	2201L0065	Q
PL9866	31NH	LIFT PATIENT	HOYER (RM135)	HOY-ELEVA	2203L1128	Q
PL9867	78NH	LIFT PATIENT	HOYER	HOY-ELEVA	2201L0060	Q
PL9867	34NH	LIFT PATIENT	HOYER	HOY-ELEVA	2201L0063	Q
PL9867	28NH	LIFT PATIENT	HOYER	HOY-ELEVA	2203L1129	Q
PU0000	80M	PUMP SUCTION	GOMCO	400	D1-3361	A
PU0001	80M	PUMP SUCTION	GOMCO	400	F1-6994	A
PU0002	80M	PUMP SUCTION	GOMCO	789	SB85789	A
PU0002	80M	PUMP SUCTION	GOMCO		H1-980	A

ID#	LOCATI	DESCRIPTION	MANUFACTURER	MODEL	SERIAL#	PM FRE
PU0002	80M	PUMP SUCTION	GOMCO	400	H1-979	A
PU0003	80M	PUMP SUCTION	SCHUCO (RM 123)	5711130	0289256	A
PU0004	60EC	PUMP SUCTION WAL	OHIO MEDICAL (MO		AHCE1104	A
PU0004	60EC	PUMP SUCTION WAL	OHIO MEDICAL		AHCF15617	A
PU0005	80M	PUMP SUCTION	SCHUCO		0789241	A
PU0006	23W	PUMP SUCTION	MEFAR	M-20		A
PU0006	78NH	PUMP SUCTION	SCHUCO(RM 110)	S130	52671	A
PU0006	43F	PUMP SUCTION	SCHUCO	S130	52660	A
PU0007	60ECT	PUMP SUCTION WAL	OHIO MEDICAL		AHCE06818	A
PU0009	80M	PUMP SUCTION	SCHUCO	S130	0290409	A
PU0009	46W	PUMP SUCTION	SCHUCO	S130	030200002268	A
PU0010	80M	PUMP SUCTION	SCHUCO	S130	1202M0088888	A
PU0010	60ECT	PUMP SUCTION WAL	OHMEDA	6701125190	AHCF12416	A
PU0011	60ECT	PUMP SUCTION WAL	OHMEDA	6701125190	AHCF04104	A
PU0011	60W	PUMP SUCTION WAL	OHMEDA	6701125190	GFHG05664	A
PU0011	31NH	PUMP SUCTION	SCHUCO (WAS ON	S130P	120200008296	A
PU0012	33NH	PUMP SUCTION	SCHUCO	S130	120300014674	A
PU0013	33NH	PUMP SUCTION	SCHUCO (WAS ON	03140	100700001315	A
PU0014	203W	PUMP SUCTION	DEVILBISS (WARD	7305PD	PD291528	A
PU0014	81W	PUMP SUCTION	DEVILBISS	7305PD	PD291526	A
PU0014	80M	PUMP SUCTION	DEVILBISS	7305PD	PD291509	A
PU0014	31NH	PUMP SUCTION	DEVILBISS	7305PD	PD291383	A
PU0014	78NH	PUMP SUCTION	DEVILBISS (EX RM)	7305PD	PD290767	A
PU0014	78NH	PUMP SUCTION	DEVILBISS (RM142)	7305PD	PD290775	A
PU0015	31NH	PUMP SUCTION	DEVILBISS	7305PD	PD290760	A
PU0015	33NH	PUMP SUCTION	DEVILBISS	7305PD	PD290794	A
PU0015	33NH	PUMP SUCTION	DEVILBISS (RM 308)	7305PD	PD290778	A
PU0015	60EC	PUMP SUCTION	DEVILBISS	7305PD	PD289970	A
PU0015	80M	PUMP SUCTION	DEVILBISS	7305PD	PD289969	A
PU0015	33NH	PUMP SUCTION	DEVILBISS	7305PD	PD289957	A
PU0016	202W	PUMP SUCTION	DEVILBISS	7305PD	PD289971	A

ID#	LOCATI	DESCRIPTION	MANUFACTURER	MODEL	SERIAL#	PM FRE
PU0016	60XR	PUMP SUCTION	DEVILBISS (UNDER	7305PD	PD290030	A
PU0016	80M	PUMP SUCTION	DEVILBISS (WAS O	7305PD	PD291504	A
PU0016	45W	PUMP SUCTION	DEVILBISS (RM108)	7305PD	PD291523	A
PU0016	80M	PUMP SUCTION	DEVILBISS (RM 123)	7305PD	PD291532	A
PU0017	23W	PUMP SUCTION	DEVILBISS (B049)	7305PD	PD291372	A
PU0017	87W	PUMP SUCTION	DEVILBISS	7305PD	PD291529	A
PU0017	43W	PUMP SUCTION	DEVILBISS	7305PD	PD291510	A
PU0017	36NS	PUMP SUCTION	DEVILBISS (ROOM	7305PD	PD291527	A
PU0017	60W	PUMP SUCTION WAL	OHMEDA	6701125190	GFFN03484	Q
PU0017	60W	PUMP SUCTION WAL	OHMEDA	6701125190	GFFN03486	Q
PU0017	60W	PUMP SUCTION WAL	OHMEDA	6701125190	GFFN02610	Q
PU0018	60W	PUMP SUCTION WAL	OHMEDA	6701125190	GFFN02613	Q
PU0018	60W	PUMP SUCTION WAL	OHMEDA	6701125190	GFFN02615	Q
PU0018	60ECT	PUMP SUCTION WAL	OHMEDA	6701125190	GFFN02616	Q
PU0018	60W	PUMP SUCTION WAL	OHMEDA	6701125190	GFFN02618	Q
PU0019	78NH	PUMP SUCTION	SCHUCO	130	060000055850	A
PU0019	33NH	PUMP SUCTION WAL	BOEHRINGER	7800	099447	A
PU0019	33NH	PUMP SUCTION WAL	BOEHRINGER	7800	099448	A
PU0019	23W	PUMP SUCTION	SCHUCO (RM 2093)	130	0789262	A
PU0019	60W	PUMP SUCTION	DEVILBISS (RM 206	7305PD	PD376721	A
PU0020	28NH	PUMP SUCTION	DEVILBISS	7305PD	PD376678	A
PU0020	34NH	PUMP SUCTION	DEVILBISS	7305PD	PD376679	A
PU0020	28NH	PUMP SUCTION	DEVILBISS(BELONG	7305PD	PD376752	A
PU0021	78NH	PUMP SUCTION	DEVILBISS	7305PD	PD458661	A
PU0021	78NH	PUMP SUCTION	DEVILBISS	7305PD	PD458692	A
PU0021	33NH	PUMP SUCTION	DEVILBISS(CUO OF	7305PD	PD458667	A
PU0022	90W	PUMP SUCTION	DEVILBISS	7305PD	PD458633	A
PU0022	45W	PUMP SUCTION	DEVILBISS	7305PD	PD458666	A
PU0022	65SD	PUMP SUCTION	DEVILBISS	7305PD	PD458620	A
PU0022	33NH	PUMP SUCTION	DEVILBISS	7305PD	PD458647	A
PU0022	90W	PUMP SUCTION	DEVILBISS	7305PD	PD458630	A



ID#	LOCATI	DESCRIPTION	MANUFACTURER	MODEL	SERIAL#	PM FRE
PU0022	81W	PUMP SUCTION	DEVILBISS (2nd Flr	7305PD	PD458645	A
PU0023	201W	PUMP SUCTION	DEVILBISS (WARD	7305PD	PD505615	A
PU0023	33NH	PUMP SUCTION WAL	OHMEDA	6701125190	LSAY01076	A
PU0023	34NH	PUMP SUCTION WAL	OHMEDA	6701125190	LSAY01077	A
PU0023	34NH	PUMP SUCTION WAL	OHMEDA	6701125190	LSAY01078	A
PU0023	34NH	PUMP SUCTION WAL	OHMEDA	6701125190	LSAY01079	A
PU0023	34NH	PUMP SUCTION WAL	OHMEDA	6701125190	LSAY01080	A
PU0023	34NH	PUMP SUCTION WAL	OHMEDA	6701125190	LSAZ03592	A
PU0023	60W	PUMP SUCTION WAL	OHMEDA	6701125190	LSAZ04095	A
PU0023	60W	PUMP SUCTION WAL	OHMEDA	6701125190	LSAZ04096	A
PU0024	60W	PUMP SUCTION WAL	OHMEDA	6701125190	LSAZ04097	A
PU6456	60ECT	PUMP SUCTION WAL	OHMEDA	6701125190	AHCF10980	A
PU8795	80M	PUMP SUCTION	GOMCO	400		A
PU8795	80M	PUMP SUCTION	GOMCO	400	S7353	A
PU8879	80M	PUMP SUCTION	GOMCO		19980731035	A
PU8883	80M	PUMP SUCTION	GOMCO	400	19980827001	A
PU8883	80M	PUMP SUCTION	GOMCO	400	19980827020	A
PU8883	80M	PUMP SUCTION	GOMCO	400	19980827006	A
PU9439	33NH	PUMP SUCTION WAL	OHMEDA	6701125190	GFFE21886	A
PU9462	60W	PUMP SUCTION WAL	OHMEDA	6701125190	GFFL03381	A
PU9462	60W	PUMP SUCTION WAL	OHMEDA	6701125190	GFCR00638(GFFL03	A
PU9859	75D	PUMP VACUUM	MIDMARK	CV6R	V2363134	A
RO000	60LB	ROTATOR RPR	BD	278051	90012484	A
RT0000	60LB	ROTATOR	CLAY ADAMS	NUTATOR	14264	A
SC8377	31NH	SCALE BED	ACME (WAS ON 48	2515	00490	A
SC9676	33NH	SCALE BED	DETECTO	IBFL500	E34612-0002	A
SC9676	60W	SCALE BED	DETECTO	IBFL500	E34212-0206	A
SC9768	28NH	SCALE BED	DETECTO	IBFL500	E31317-0216	A
SC9768	34NH	SCALE BED	DETECTO	IBFL500	E31017-0269	A
SC9774	33NH	SCALE BED	DETECTO	IBFL500	E10918-0430	A
SC9774	78NH	SCALE BED	DETECTO	IBFL500	E10918-0429	A

ID#	LOCATI	DESCRIPTION	MANUFACTURER	MODEL	SERIAL#	PM FRE
SP0000	27OT	PAN SPLINT FRYER	WEST BEND	72624-001		A
SP8603	27OT	PAN SPLINT HEATIN	NORTH COAST ME	6536	KN1927	A
ST0000	27OT	STIMULATOR NERVE	DRIVE MEDICAL	AGF-602	10147690	A
SU9616	75D	SCALER ULTRASONI	DENTSPLY	81302	124-33957	A
SU9636	75D	SCALER ULTRASONI	DENTSPLY	81302	124-36825	A
SZ0000	75D	STERILIZER	MIDMARK	M-11	ET014143	Q
SZ0000	80M	STERILIZER	TUTTNAUER	3870EAP	1001389	Q
SZ0001	75D	STERILIZER	STATIM	G4 2000	500719H00130	Q
TH0015	36NS	THERMOMETER	ALARIS	2080A	0057072	A
TH0024	33NH	THERMOMETER	KENDALL	3000EZ	A1164226	A
TH0024	60W	THERMOMETER	KENDALL	3000EZ	A1165700	A
TH0024	60W	THERMOMETER	KENDALL	3000EZ	A1166930	A
TH0024	60W	THERMOMETER	KENDALL	3000EZ	A1166926	A
TH0024	60W	THERMOMETER	KENDALL	3000EZ	A1154597	A
TH0026	87W	THERMOMETER	COVIDIEN	3000EZ	A1267798	A
TH0026	23W	THERMOMETER	COVIDIEN	3000EZ	A1568938X	A
TH0026	23W	THERMOMETER	COVIDIEN	3000EZ	A1568918X	A
TH0026	23W	THERMOMETER	COVIDIEN	3000EZ	A1568804X	A
TH0026	23W	THERMOMETER	COVIDIEN	3000EZ	A1568820X	A
TH0027	60W	THERMOMETER	COVIDIEN	3000EZ	A1755570X	A
TH0027	60W	THERMOMETER	COVIDIEN	3000EZ	A1853733X	A
TH0027	203W	THERMOMETER	CARDINAL HEALTH	3000EZ	A1954207X	A
TH0027	78NH	THERMOMETER	CARDINAL HEALTH	3000EZ	A1958464X	A
TH0027	80M	THERMOMETER	CARDINAL HEALTH	3000EZ	A1861787X	A
TH0028	28NH	THERMOMETER	CARDINAL HEALTH	3000EZ	A2053882X	A
TH0028	60ECT	THERMOMETER	CARDINAL HEALTH	3000EZ	A2056792X	A
TH0028	60ECT	THERMOMETER	CARDINAL HEALTH	3000EZ	A2056761X	A
TH0028	45W	THERMOMETER	CARDINAL HEALTH	3000EZ	A2058667X	A
TH0028	45W	THERMOMETER	CARDINAL HEALTH	3000EZ	A2055948X	A
TH0028	28NH	THERMOMETER	CARDINAL HEALTH	3000EZ	A2066797X	A
TH0028	203W	THERMOMETER	CARDINAL HEALTH	3000EZ	A2066823X	A

ID#	LOCATI	DESCRIPTION	MANUFACTURER	MODEL	SERIAL#	PM FRE
TH0028	60EC	THERMOMETER	CARDINAL HEALTH	3000EZ	A2157278X	A
TH0028	60EC	THERMOMETER	CARDINAL HEALTH	3000EZ	A2157280X	A
TH0029	60W	THERMOMETER	CARDINAL HEALTH	3000EZ	A2152384X	A
US0000	75D	WASHER ULTRASONI	BIOSONIC (RM-112)	WHALEDEN	950748575	A
US0000	80M	WASHER ULTRASONI	STERIS	CR115	0714C2073	Q
UT8945	27OT	ULTRASOUND THER	METTLER (INSIDE C	ME730	59U2957	A